

SI No. \_\_\_\_\_  
(For Office use only)



Part and other Documents not received

### UACI SEEDS & BIOTECH PRIVATE LIMITED (Formerly Swarna Seeds)

20, Park Side Road, Rajeswari Niwas, 3rd Floor, Kolkata - 700026, West Bengal, India  
Contact No. (033) 24649581, E Mail: uaciseedsandbiotech@universalsagri.in,  
Website: www.universalsagri.net

CMS not any

#### APPLICATION FOR DISTRIBUTORSHIP

##### Part A: Basic Information of Applicant

- Name of the Organization\* CM PRAKASH AGARWAL  
PADP KAILASH HANSARIYA
- Full Postal Address for correspondence\*:  
Type of Location: Office  Shop  Godown  Residence   
Street Name BELAKOBA MAIN ROAD  
PO PRASANNANAGAR VILL BELAKOBA  
P.O. \_\_\_\_\_ District JALPAIGURI  
State WEST BENGAL PIN Code 735133
- Nature of the Entity\*: Sole Proprietorship  Partnership  Private Limited Co.   
Cooperative/ Society  Others  (Specify) \_\_\_\_\_
- Name of Representative\*: Proprietor  / Managing Partner  / Director  / Authorised Signatory   
DANODAE OGGODOD KAILASH HANSARIYA
- Telephone No:  
Office /Shop Landline: (STD Code) X X \_\_\_\_\_  
Residence Landline: (STD Code) 0351 \_\_\_\_\_  
Mobile\*: +91 9832005814 WhatsApp Mobile: +91 9832005814  
Email ID\*: KAILASH05814@GMAIL.COM
- Preferred mode of communication: Email  SMS  Whatsapp
- Income Tax Permanent Account No\*: AAAPH53269
- Is the applicant registered under GST\*: Yes  / No
- If yes, is the applicant registered under Composite Scheme of GST:  Yes  No  
REGULAR
- GST No 19AAAPH5326LIZX
- Seeds Licence No\* S03084 FOR RENEWAL  
Valid Up to\* \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_ Issued By GOVT OF WEST BENGAL

#### Signature and Photograph of Person Authorized to Represent the Applicant

Affix photograph\* \_\_\_\_\_

Name\* KAILASH HANSARIYA

Gender\*: Male  Female

Relationship with applicant\*: Owner  Partner  Director  Others

Signature\* Kailash Hansariya

Date: \_\_\_\_\_



13	KISAN BHAD BEEJ
14	KHETI GHAR (SIKANDRA)
15	JABED ALI SARKAR
16	GHOSH FERTILIZER
17	FAYESUDDIN MONDAL
18	DHARANI DHAR PAUL
19	DEBASIS KAR
20	BASUNDHARA NURSERY
21	BEEJ BHANDAR (PARMANANDPUR)
	(DHUBRI-ASSAM)

**Part D: Financial Information of Applicant**

- 28) Primary Bank Account of Business\*:  
 Name of the Bank   
 Name & address of Branch   
 IFSC Code of Branch   
 Account No  Type of Account: Savings  / Current  / OD
- 29) Does the applicant have CC/OD facility from any bank\*? Yes  / No   
 If Yes, Name of Bank   
 Name & address of Branch   
 CC/OD Limit (Approx. in Rs lakhs)
- 30) Security Deposit\* of Rs.  paid through  Cheque No.  / RTGS
- 31) Is the Office/ Shop used by the Distributor, owned by the Distributor\*? Yes  / No   
 If Yes, approx. size  Address:
- 32) Is the Godown used by the Distributor, owned by the Distributor\*? Yes  / No
- 33) If Yes, approx. size  Address:
- 34) Number of staff employed by the applicant
- 35) Does the applicant own any 2-wheeler? Yes  / No   
 If Yes, Number of such vehicles  used for Business  / Personal  / Both
- 36) Does the applicant own any 4-wheeler? Yes  / No   
 If Yes, Number of such vehicles  used for Business  / Personal  / Both
- 37) Brief details of property owned by the applicant\*:  
 Does the applicant own any land parcels? Yes  / No   
 Does the applicant own any house property? Yes  / No

Listed below are our  
 1. The company Distributor is beyond the prior disc  
 2. The co Distrib the r are  
 3.

**Part E: List of Documents to be Provided**

Signed, sealed and dated Distributorship Form along with the following mandatory documents	
For Proprietorship	1. Signed copy of ID Proof (Aadhaar Card/ Passport/ Driving License) 2. Signed copy of Address Proof (Aadhaar Card/ Passport) 3. Signed copy of PAN 4. Signed copy of GST Certificate (if applicable) 5. Signed copy of Seed License 6. Statement of primary bank account(s) of business evidencing debit and credit transactions, for the last 3 months
Additional documents for Partnership Firm	7. Signed copy of registered partnership deed 8. Authorization from all partners allowing representative to act and sign on behalf of the firm
Additional documents for Private Limited Company	7. Signed copy of Memorandum and Articles of Association 8. BOD resolution allowing representative to act and sign on behalf of the company

**Customer Care**

Mob No: 8336929400

Email: [customercare\\_uacisandb@universalagri.in](mailto:customercare_uacisandb@universalagri.in)

H9	
H9	
J9	
J9	

**Part F: General Terms & Conditions of Business**

1. Listed below are our general terms and conditions of conducting business.
  1. The company will designate an Area of Operation for the Distributor at the time of initiating the distributorship. The Distributor is required to restrict his operations to his designated Area of Operation only and should not venture beyond the area designated. However, subsequently, the Distributor can alter his Area of Operation but only after prior discussion with the responsible company official.
  2. The company will appoint a Territory Sales Manager (TSM) to serve the Area of Operation designated to the Distributor. While the TSM will be first point of contact for the Distributor and should be able to resolve all queries of the Distributor, the Distributor can at any point contact the other sales officials of the company responsible for this area. Further, for any queries the Distributor can contact the Head Office of the company by sending email at [customer\\_care\\_uacisandb@universitysalagri.in](mailto:customer_care_uacisandb@universitysalagri.in) or by calling the Customer Care Helpline at +91 8336929400.
  3. In addition to the TSM, the company may appoint one or more permanent/ temporary sales team members to serve the area as it deems fit. The sales team members will primarily focus on conducting sales promotional activities in the area and engaging with existing or potential customers. The Distributor will be required to support the local sales team by guiding their sales promotional activities.
  4. The Distributor can place his orders with the respective TSM either verbally or in writing or through any documented communication. A confirmation of the material ordered by the Distributor will be shared with him on his registered mobile via SMS/ Whatsapp at the time the order is entered into the company's CRM solution. In case of any issues, the Distributor is required to contact the TSM urgently after receiving the intimation.
  5. The company will deliver material only against confirmed orders placed by the Distributor with the TSM. In case the Distributor ever receives any material not ordered by him, either in terms of quantity, packing sizes, or products, the Distributor is required to inform the company about the discrepancy, within 48 hours of receiving the material by sending email at [customer\\_care\\_uacisandb@universitysalagri.in](mailto:customer_care_uacisandb@universitysalagri.in), the absence of any such emails or other documented communications, it will be assumed that the material received was as per orders placed.
  6. The company may deliver material at the location specified by the Distributor through 3rd party transporters either in full or part load at the cost of the company. At the point of receiving the material through the transporter, the Distributor will be required to physically inspect the material and check the quantity, weight and condition of material supplied received by the Distributor. It is likely that the goods got damaged in transit. So, if any damaged material is ever received by the Distributor, it is likely that the goods got damaged in transit. In such a situation, the Distributor should not accept the material and should urgently inform the respective TSM of the company about the damage. If the Distributor accepts the material from the transporter, it should be only under express instruction of the respective Territory/Sales Manager. Further, the Distributor is required to send email at [customer\\_care\\_uacisandb@universitysalagri.in](mailto:customer_care_uacisandb@universitysalagri.in).
  8. The Distributor may be required to pay to the transporter the freight charges as directed by the company at the point of accepting delivery only after inspection of material. The Distributor may be reimbursed the freight paid either by way of deduction from the bill or through a Credit Note.
  9. If the Distributor reports to have received any material not ordered by him or any material damaged in transit, and the same is verified by the responsible company official, the company may take back the material in question and may make the appropriate adjustments in its books of accounts.
  10. The company will send a hardcopy of the invoice along with the material. On receipt of the invoice, Distributor is required to reconcile the quantity, packing size and product mentioned on the invoice with the material received. In case of any discrepancy, the Distributor is required to inform the company about the issue within 48 hours of receiving the material by sending email at [customer\\_care\\_uacisandb@universitysalagri.in](mailto:customer_care_uacisandb@universitysalagri.in). In the absence of any such emails or other documented communications, it will be assumed that the material received is as per invoice.
  11. The company will issue an official Price List of its products covering the area of operation of the Distributor at the beginning of each season. The Distributor is required to obtain a copy of this Price List either from the respective TSM or by sending an email at [customer\\_care\\_uacisandb@universitysalagri.in](mailto:customer_care_uacisandb@universitysalagri.in). The company will invoice its products only at the prices mentioned on the Price List. The Distributor should not expect any prices other than those mentioned on the Price List unless there is a documented communication of the same issued by the Head Office of the company.
  12. The company may from time to time, issue benefit schemes covering the Distributor's area of operation. These benefits are typically linked to prompt payments and bulk sale volumes. The Distributor is required to obtain copies of these schemes from the respective TSM or by sending email at [customer\\_care\\_uacisandb@universitysalagri.in](mailto:customer_care_uacisandb@universitysalagri.in). The company will provide these benefits only by following the specific terms and conditions mentioned in the scheme. The Distributor should not expect any benefits other than those mentioned on the scheme unless there is a documented communication of the same issued by the Head Office of the company.
  13. The company will only sanction the prices and benefits/ schemes mentioned on documented official communications issued by the Head Office of the company. The company will be under no obligation to accept any claims by the Distributor on prices or benefits/ schemes not mentioned on any official communications issued by the Head Office of the company for the Distributor's area of operation. If the local sales representative commits any special prices or benefits/ schemes, the Distributor is required to obtain an official communication of the same issued by the Head Office of the company before acting on the basis of such commitments.
  14. The company will accept payment only through Fund Transfers (RTGS/NEFT/IMPS) or crossed cheques drawn on any banks other than cooperative banks. The company will not accept any payments in cash. However, if in any special circumstances, the company agrees to accept payment in cash, the Distributor is required to obtain a Money Receipt of the company for such payments from the company official accepting this payment.

*Recd. by Head Office*

**Part B: Business Background of Applicant**

12) Year of Establishment: 1965

13) Number of years for which you are dealing in Seeds: 1990

14) Are you a Distributor of any other company dealing in Field Crops\*? Yes  / No

15) If yes, please share the following details on your business with these companies:

Company Name	Vintage of Relationship (In years)	Key Products Sold Last Year	Approximate Turnover Last Year
PAN SEEDS PVT LTD		20MT	
MALI SEEDS PVT LTD		24MT	
GHASANTOCH PVT LTD		21MT	
POLLISHREE LTD		12MT	

16) Are you a Distributor of any other company dealing in Vegetables\*? Yes  / No

17) If yes, please share the following details on your business with these companies:

Company Name	Vintage of Relationship (In years)	Key Products Sold Last Year	Approximate Turnover Last Year
NATH RIDGENES (P) LTD		210000/-	
ANKOR SEEDS PVT LTD		60,000/-	

18) Details of important markets/ regions in your area:

Name of the Market/ Region	Your approx. turnover from the market/ region	No. of your Retailers at the market/ region	Name of key Retailers
BELAKOBA			1. 2. 10 3.
RAJGAJ			1. 2. 5 3.
AMBARI			1. 2. 2 3.

19) Are you involved in any other businesses related to agriculture\*? Yes  / No

If yes, please share if you are dealing in

Fertilizers  as Distributor of COROMANDEL INTERNATIONAL LTD  
 Pesticides  as Distributor of SUMITOMO/CRYSTAL/HPM/ARIES AGRO  
 Others  (specify) \_\_\_\_\_

20) Are you involved in any other businesses NOT related to agriculture\*? Yes  / No

If yes, please share broad overview of the nature of business

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**For Internal Use**

**Checklist for Sales Team Member Opening Distributorship**

Particulars		Yes	No
<b>Distributorship Form</b>			
1	14 Mandatory fields on Page 1 filled up		
2	4 Mandatory fields on Page 2 filled up		
3	3 Mandatory fields on Page 3 filled up		
4	6 Mandatory fields on Page 4 filled up		
5	4 Mandatory fields on Page 6 filled up		
	Signature of representative added on Page 1		
	Photograph of representative affixed on Page 1		
	Signature of representative added on Page 2		
<b>Supporting Documents</b>			
	ID Proof (Aadhaar Card/ Passport/ Driving License)		
	Name on ID proof tallies with PAN		
	Signed and stamped		
	Signed copy of Address Proof (Aadhaar Card/ Passport)		
	Name on address proof tallies with ID Proof		
	Address on address proof tallies with PAN / License		
	Signed and stamped		
	Signed copy of PAN		
	Name on PAN tallies with ID proof		
	Signed and stamped		
	Signed copy of GST Certificate (if applicable)		
	Name on Certificate tallies with ID Proof		
	Signed and stamped		
	Signed copy of Seed License		
	Name on license tallies with ID Proof		
	License is valid on the date of form		
	If not, proof of application for renewal has been collected		
	Signed and stamped		
	Statement of primary bank account(s) of business		
	Name on account tallies with ID Proof		
	Period is for last 3 months		
	Primary bank account of business with significant transactions		
	Signed and stamped		
	Blank Cheques		
	3 cheques		
	Not of any cooperative banks		
	Contains valid signature of representative and stamp		
	Contains no date		
	Is not crossed		
	Security Deposit has been collected		
	Effect on Existing Network		
	Name of the nearest distributors (can be more than 1)		
	Distance from the nearest distributors		

<b>Approved By:</b> Name of Company Official	Signature of Company Official

*Prakash Agarwal*  
 Om Prakash Agarwal  
 Rajkaha P.O. - Paschimmedinipur  
 Dist. - Bhubaneswar, Pin - 755133 (O.O.)  
 Ph. - 06761 - 940215

11	MAHARAJA FERTILIZER (IMP)	
12	MAHARAJA FERTILIZER (IMP)	
13	MAHARAJA FERTILIZER (IMP)	
14	MAHARAJA FERTILIZER (IMP)	
15	MAHARAJA FERTILIZER (IMP)	
16	MAHARAJA FERTILIZER (IMP)	
17	MAHARAJA FERTILIZER (IMP)	
18	MAHARAJA FERTILIZER (IMP)	
19	MAHARAJA FERTILIZER (IMP)	
20	MAHARAJA FERTILIZER (IMP)	
21	MAHARAJA FERTILIZER (IMP)	

For Internal Use

Particulars	
District	
1	
2	
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15. The Distributor paying through cheque must ensure that the cheque issued by him is honored on the date of the cheque. If the bank on whom the cheque is drawn, dishonors the cheque for reasons related to "Insufficient Funds", then the company will levy a cheque Dishonor charge on the Distributor without prejudicing its right to seek legal recourse for such dishonor.
16. The company will provide a standard credit period of 60 days from the date of the invoice. The company may offer Cash Discounts for paying dues within 60 days. The details of which are usually provided in the Price List or Schemes applicable for the period. Dues remaining unpaid above 180 days will be considered as Overdue. The company may levy interest on Overdue payments.
17. The company will generally not accept any Sales Return unless the material supplied were damaged in transit. However, for select products, the company allows Sales Return within certain limits and under certain conditions, the details of which are available in the yearly Sales Return policy. The Distributor is required to follow the terms of this policy for matters relating to Sales Return and obtain prior approval from the responsible sales official before dispatching material. The company will not provide any credit for material returned in violation to its Sales Return policy.
18. The Distributor is required not to enter into any financial transactions with any member of the sales team, either in the form of material or funds. All such transactions will be considered as personal and unsanctioned and the company will not be liable for the outcome of such transactions.
19. The Distributor will not handover any material to any member of the sales team without specific written instruction issued by the Head Office of the company.
20. The Distributor is required to maintain the integrity of the packaging in which the products are supplied by the company at all times and is required not to tamper with the packets, designs, logos and trademarks of the company in any way. Any unauthorized use of the company's designs, logos and trademarks will be counted as an infringement of the intellectual property rights of the company.
21. The Distributor is required to comply with all requirements of GST as applicable to him, related to periodic Returns, Credit Notes and others with respect to its transactions with the company. Further, the Distributor may be required to share with the company, upon request, documents supporting compliance of such requirements of GST.
22. The company will share with the Distributor, an Account Statement at the end of every 6 months either on his registered email or through any other preferred mode of communication. However, the Distributor can ask for his updated account statement at any time by sending email at [customer\\_care\\_uacisandb@universalsagri.in](mailto:customer_care_uacisandb@universalsagri.in) or by calling the Customer Care Helpline at +91 8336929400.
23. The company will share with the Distributor, a Confirmation of Accounts at the end of each financial year either on his registered email or through any other preferred modes of communication. The Distributor is required to review the account statement and reconcile the balance on the statement with the balance in his books of accounts. Upon completion of review, the Distributor will be required to sign and seal on the Confirmation and hand it over to the TSM.
24. In addition to these, the company may from time to time issue communications on these and/ or other business policies which may, from the date of such communication, supersede any business practices or policies previously followed by the company including but not limited to the ones mentioned above.
25. Disputes, if any, will be subject to the jurisdiction of the courts of Kolkata, West Bengal.

I, Nand Lal Agarwal acting on behalf of Keilash Harwala  
 (Name of Representative\*) (Name of Distributor\*)

- hereby acknowledge that
1. I have read, understood and agreed to all the terms and conditions of business
  2. All information provided in this form as well as in the enclosed documents, if any, are provided by me and are true to the best of my knowledge and understanding

Keilash Harwala  
 (Signature of Representative of Distributor\*)

Keilash Harwala  
 (Stamp of Distributor\*)


Date:  
 Place: DELHAKOYA

Name of Company Official	Signature of Company Official



22 ANKITA NLI  
23 ANKIT KHA  
24 ANISI  
4 A\*

स्थायी लेखा संख्या /PERMANENT ACCOUNT NUMBER  
**AAQPH5326Q**



नाम /NAME  
**KAILASH HANSARIA**

पिता का नाम /FATHER'S NAME  
**OMPRAKASH AGARWALA**

जन्म तिथि /DATE OF BIRTH  
**21-05-1974**

हस्ताक्षर /SIGNATURE  
*Kailash Hansaria*

*B. Das*  
आयकर आयुक्त, प.३.४.४१  
COMMISSIONER OF INCOME-TAX, W.B. - XI

इस कार्ड के लो / दिल जाने पर कृपया जल्दी करने  
वाले अधिकारी को सूचित / आपस कर दें  
संगुप्त आयुक्त आयुक्त(प्रदति एवं तकनीकी),  
पी-७,  
चौमिंग्हे स्क्वायर,  
कलकत्ता - ७०० ०६९.

In case this card is lost/found, kindly inform/return to  
the Issuing authority :  
Joint Commissioner of Income-tax(Systems & Technical),  
P-7,  
Chowringhee Square,  
Calcutta- 700 069.

*Kailash Hansaria*



शेखर असे जलियाँ  
Central Bank of India

शेखर असे जलियाँ - 735133  
BELAKO BELAKOBA BRANCH - JALPAIGURI - 735133  
IFSC: CBIN0280980

शेखर असे जलियाँ PAYABLE AT ALL BRANCHES  
D D M M Y Y Y Y

PAY UACI SEEDS AND BIOTECH PVT LTD  
रुपये RUPEES

या धारक को OR BEARER

अदा करें ₹

खा.सं.  
A/c No. 2102927752

For OM PRAKASH AGARWAL  
PROP KAILASH HANSARIA

*Kailash Hansaria*

कृपया धारक असे करें / Please sign above

॥००७१६६॥ 7350१६३३२: 0000३५॥ २९

2) Full Postal Address:  Shno  Godown



शेखर असे जलियाँ  
Central Bank of India

शेखर असे जलियाँ - 735133  
BELAKO BELAKOBA BRANCH - JALPAIGURI - 735133  
IFSC: CBIN0280980

शेखर असे जलियाँ PAYABLE AT ALL BRANCHES  
D D M M Y Y Y Y

PAY UACI SEEDS AND BIOTECH PVT LTD या धारक को OR BEARER

रुपये RUPEES

अदा करें ₹

खा.सं.  
A/c No. 2102927752

For OM PRAKASH AGARWAL  
PROP KAILASH HANSARIA

*Kailash Hansaria*

कृपया धारक असे करें / Please sign above

॥००७१६६॥ 7350१६३३२: 0000३५॥ २९



शेखर असे जलियाँ  
Central Bank of India

शेखर असे जलियाँ - 735133  
BELAKO BELAKOBA BRANCH - JALPAIGURI - 735133  
IFSC: CBIN0280980

शेखर असे जलियाँ PAYABLE AT ALL BRANCHES  
D D M M Y Y Y Y

PAY UACI SEEDS AND BIOTECH PVT LTD  
रुपये RUPEES

या धारक को OR BEARER

अदा करें ₹

खा.सं.  
A/c No. 2102927752

For OM PRAKASH AGARWAL  
PROP KAILASH HANSARIA

*Kailash Hansaria*

कृपया धारक असे करें / Please sign above

॥००७१६६॥ 7350१६३३२: 0000३५॥ २९

License No : S03084



FORM 'B'

[See Clause 5]

LICENCE TO CARRY ON THE BUSINESS OF A DEALER IN SEEDS

Licence No. S03084  
Date of Issue: 06/02/2018

Valid Upto: 05/02/2021


Digitized Licence for 250201/2014-15/00075/R/(M) Subject to the provisions of the Seeds (Control) Order, 1983 and to the terms and conditions of this Licence **Shri/M/s M/S OMPRAKASH AGARWALA** is hereby granted licence to sell, export, import and store for the said purposes of seeds.

2. The licence shall carry on the aforesaid business at as per reference on annexure A (Tehsil or District) **Subdivision : Jalpaiguri Sadar** .

**Terms and conditions of licence**

- i. The licence shall be displayed at a prominent and conspicuous place in a part of the business premises open to the public.
- ii. The holder of the licence shall comply with the provisions of the Seeds (Control) Order, 1983 and the notifications issued thereunder and for the time being in force.
- iii. This licence comes into force with immediate effect and shall be valid upto 05/02/2021 unless previously cancelled or suspended.
- iv. The holder of the licence shall from time to time report to the licensing authority any change in the premises where he carries on his business of sale, export, import or storage for the said purposes of seeds.
- v. The licensee shall give every facility to the licensing authority or any other officer acting under his Authority for the purpose of inspecting his stock in any shop, depot or godown or other place/places used by him for the purpose of storage, sale or export of seeds.

Place: Jalpaiguri Dated : \_\_\_\_\_

  
(Licensing Authority)  
Assistant Director of Agriculture (Admin)  
Sadar Sub-division, Jalpaiguri



ELECTION COMMISSION OF INDIA  
ভারতের নির্বাচন কমিশন

IDENTITY CARD  
পরিচয় কার্ড

WB/03/021/732426



Elector's Name : Hansariya Kailash  
নির্বাচকের নাম : হানসারিয়া কৈলাশ  
Father/Mother/  
Husband's Name : Omprakash  
পিতা/মাতা/স্বামীর নাম : ওমপ্রকাশ  
Sex : Male  
সিল : পুরুষ  
Age as on 1.1.95 : 23  
১.১.৯৫ -এ বয়স : ২৩

Address :  
Sonarbari (South part)  
Shikarpur  
Rajganj  
ঠিকানা :  
সোনাবারী (দক্ষিণাংশ)  
শিকারপুর  
রাজগঞ্জ



Facsimile Signature of  
Electoral Registration Officer  
নির্বাচক-নিবন্ধন অফিসারিক

For Rajganj Assembly Constituency  
রাজগঞ্জ বিধানসভা নির্বাচন কেন্দ্র

Place : Sadar Jalpaiguri  
স্থান : সদর জলপাইগুড়ি  
Date : 27.03.95  
তারিখ : ২৭.০৩.৯৫

*Kailash Hansariya*