

15. The Distributor paying through cheque must ensure that the bank on whom the cheque is drawn, is necessary for such dishonor.
16. The company will levy a cheque Dishonor charge on the Distributor without prejudice to the company's right to take any other action.
17. The company will provide a standard credit period of 60 days from the date of the invoice. Cash Discounts for paying dues within 60 days, the details of which are usually provided in the Schemes applicable for the period. Dues remaining unpaid above 180 days will be considered as Overdue payments.
18. The company may levy interest on Overdue payments.
19. However, for select products, the company allows Sales Return unless the material supplied is dispatching material. The company will not provide any credit for material returned in violation to the policy.
20. The Distributor is required to enter into any financial transactions with any member of the sales team in the form of material or funds. All such transactions will be considered as personal and unauthorised.
21. The Distributor will not handover any material to any member of the sales team without specific written instructions issued by the Head Office of the company.
22. The Distributor is required to maintain the integrity of the packaging in which the products are supplied by the company at all times and is required not to tamper with the packets, designs, logos and trademarks of the company in any way. Any unauthorized use of the company's designs, logos and trademarks will be counted as an infringement of the intellectual property rights of the company.
23. The Distributor is required to comply with all requirements of GST as applicable to him, related to periodic Returns, Credit Notes and others with respect to its transactions with the company. Further, the Distributor may be required to share with the company, upon request, documents supporting compliance of such requirements of GST.
24. The company will share with the Distributor, an Account Statement at the end of every 6 months either on his registered email or through any other preferred mode of communication. However, the Distributor can ask for his updated account statement at any time by sending email at customer_care@universalagri.in or by calling the Customer Care Helpline at +91 8336929400.
25. The company will share with the Distributor, a Confirmation of Accounts at the end of each financial year either on his registered email or through any other preferred modes of communication. The Distributor is required to review the account statement and reconcile the balance on the statement with the balance in his books of accounts. Upon completion of review, the Distributor will be required to sign and seal on the Confirmation and hand it over to the TSM.
26. In addition to these, the company may from time to time issue communications on these and/ or other business policies which may, from the date of such communication, supersede any business practices or policies previously followed by the company including but not limited to the ones mentioned above.
27. Disputes, if any, will be subject to the jurisdiction of the courts of Kolkata, West Bengal.

I, MUKUND RANTAN acting on behalf of AMAN KITNASHI KHAD BEEJ KENDRA
 (Name of Representative*) (Name of Distributor*)

- hereby acknowledge that
1. I have read, understood and agreed to all the terms and conditions of business
 2. All information provided in this form as well as in the enclosed documents, if any, are provided by me and are true to the best of my knowledge and understanding

 (Signature of Representative of Distributor*)
 Date: _____
 Place: _____

AMAN KITNASHI KHAD BEEJ KENDRA
AMAN KITNASHI KHAD BEEJ KENDRA
 (Stamp of Distributor*)
PROPRIETOR

Name of Company Official	Signature of Company Official

Checklist for Sales Team Member Opening Distributorship

Particulars		Yes	No
Distributorship Form			
1	14 Mandatory fields on Page 1 filled up		
2	4 Mandatory fields on Page 2 filled up		
3	3 Mandatory fields on Page 3 filled up		
4	6 Mandatory fields on Page 4 filled up		
5	4 Mandatory fields on Page 6 filled up		
	Signature of representative added on Page 1		
	Photograph of representative affixed on Page 1		
	Signature of representative added on Page 2		
Supporting Documents			
ID Proof (Aadhaar Card/ Passport/ Driving License)			
	Name on ID proof tallies with PAN		
	Signed and stamped		
Signed copy of Address Proof (Aadhaar Card/ Passport)			
	Name on address proof tallies with ID Proof		
	Address on address proof tallies with PAN / License		
	Signed and stamped		
Signed copy of PAN			
	Name on PAN tallies with ID proof		
	Signed and stamped		
Signed copy of GST Certificate (if applicable)			
	Name on Certificate tallies with ID Proof		
	Signed and stamped		
Signed copy of Seed License			
	Name on license tallies with ID Proof		
	License is valid on the date of form		
	If not, proof of application for renewal has been collected		
	Signed and stamped		
Statement of primary bank account(s) of business			
	Name on account tallies with ID Proof		
	Period is for last 3 months		
	Primary bank account of business with significant transactions		
	Signed and stamped		
Blank Cheques			
	3 cheques		
	Not of any cooperative banks		
	Contains valid signature of representative and stamp		
	Contains no date		
	Is not crossed		
Security Deposit has been collected			
Effect on Existing Network			
	Name of the nearest distributors (can be more than 1)		
	Distance from the nearest distributors		

proved By:

Name of Company Official

Signature of Company Official

Part D: Financial Information of Applicant

- 28) Primary Bank Account of Business*
 Name of the Bank _____
 Name & address of Branch _____
 Name & address of Branch _____
 IFSC Code of Branch _____ Type of Account Savings / No _____
 Account No _____
 Does the applicant have CC/OD facility from any bank*? Yes / No
- 29) Does the applicant have
 If Yes, Name of Bank _____
 Name & address of Branch _____
 Name & address of Branch _____
 CC/OD Limit (Approx. in Rs lakhs) _____ paid through Cheque No. _____ / RTGS
- 30) Security Deposit* of Rs. _____ paid through Cheque No. _____ / RTGS
- 31) Is the Office/ Shop used by the Distributor, owned by the Distributor*? Yes / No
 If Yes, approx. size _____
 Address: _____
- 32) Is the Godown used by the Distributor, owned by the Distributor*? Yes / No
 If Yes, approx. size _____
 Address: _____
- 33) If Yes, approx. size _____
 Address: _____
- 34) Number of staff employed by the applicant _____
- 35) Does the applicant own any 2-wheeler? Yes / No
 If Yes, Number of such vehicles _____ used for Business / Personal / Both
- 36) Does the applicant own any 4-wheeler? Yes / No
 If Yes, Number of such vehicles _____ used for Business / Personal / Both
- 37) Brief details of property owned by the applicant*:
 Does the applicant own any land parcels? Yes / No
 Does the applicant own any house property? Yes / No

Part F: General

are our general terms and conditions
 company will designate an Area of
 distributor is required to restrict his
 and the area designated. He
 or discussion with the respo
 he company will appo
 Distributor. While the
 the Distributor. Further
 area. Further
 3. In a
 custom

Part E: List of Documents to be Provided

Signed, sealed and dated Distributorship Form along with the following mandatory documents	
For Proprietorship	
1.	Signed copy of ID Proof (Aadhaar Card/ Passport/ Driving License)
2.	Signed copy of Address Proof (Aadhaar Card/ Passport)
3.	Signed copy of PAN
4.	Signed copy of GST Certificate (if applicable)
5.	Statement of Seed License
6.	Statement of primary bank account(s) of business evidencing debit and credit transactions, for the last 3 months
7.	Signed copy of Memorandum and Articles of Association
8.	Authorization from all partners allowing representative to act and sign on behalf of the firm
7.	Signed copy of Memorandum and Articles of Association
8.	BOD resolution allowing representative to act and sign on behalf of the company
Additional documents for Partnership Firm	
Additional documents for Private Limited Company	

Mob No: 8336929400

Customer Care

Email: customercare_uacisandb@universलगri.in

erson Autho
 Male Female
 Signature _____
 Owner Pa

Part B: Business Background of Applicant

- 12) Year of Establishment:
- 13) Number of years for which you are dealing in Seeds:
- 14) Are you a Distributor of any other company dealing in Field Crops*: Yes / No
- 15) If yes, please share the following details on your business with these companies:

Company Name	Vintage of Relationship (In years)	Key Products Sold Last Year	Approximate Turnover Last Year

- 16) Are you a Distributor of any other company dealing in Vegetables*: Yes / No
- 17) If yes, please share the following details on your business with these companies:

Company Name	Vintage of Relationship (In years)	Key Products Sold Last Year	Approximate Turnover Last Year

8) Details of important markets/ regions in your area:

Name of the Market/ Region	Your approx. turnover from the market/ region	No. of your Retailers at the market/ region	Name of key Retailers
			1. 2. 3.
			1. 2. 3.
			1. 2. 3.

Are you involved in any other businesses related to agriculture*? Yes / No

If yes, please share if you are dealing in

- Fertilizers as Distributor of _____
- Pesticides as Distributor of _____
- Others (specify) _____

Are you involved in any other businesses **NOT** related to agriculture*? Yes / No

If yes, please share broad overview of the nature of business

AMAN KINASHI KHAD BEEL KENDRA

PROPRIETOR

Field Crops are primarily cultivated in this area?

		Paddy	
Type	Key Variety	Companies Offering Them	Approx. Volume (in MT)
Op ²			
Op ²			
Op ²			
Improved / HYV			
Improved / HYV			
Improved / HYV			
Hybrid			
Hybrid			
Hybrid			

		Wheat	
Type	Key Variety	Companies Offering Them	Approx. Volume (in MT)

		Mustard	
Type	Key Variety	Companies Offering Them	Approx. Volume (in MT)

		Maize	
Type	Key Variety	Companies Offering Them	Approx. Volume (in MT)

22) What are the important Vegetable crops cultivated in this area?

Crops	Key Variety	Key Brands	Approx. Volume (in MT)

23) Which are main companies operating in this area?

Company Name	Key products	Approx. Turnover	Sales Team Size	Mode of work

24) What is your sales plan for our products in coming years*?

Name of the Product	Quantity (MT)	
	Year 1	Year 2
Field Crop	7029	
Field Crop	Chamall	
Field Crop		
Field Crop		
Vegetable		
Vegetable		
Vegetable		

What is the area for which you seek our Distributorship (Area of Operation)*?

Jairagar

Name your preferred Transporter / Courier*

Please share if you have any suggestions to improve business

UACI SEEDS & BIOTECH PRIVATE LIMITED

(Formerly Swarna Seeds)

20, Park Side Road, Rajeswari Niwas, 3rd Floor, Kolkata - 700026, West Bengal, India
Contact No. (033) 24649581, E Mail: uaciseedsandbiotech@universlalagri.in,
Website: www.universlalagri.net

APPLICATION FOR DISTRIBUTORSHIP

Part A: Basic Information of Applicant

- Name of the Organization* **AMAN KITNASHI KHAD BEEJ KENDRA**
- Full Postal Address for correspondence*:
Type of Location: Office Shop Godown Residence
Street Name **WARD NO 2 PATHA GADDI ROAD JAYHABA**
R MADHUBAHU BIHAR
P.O **JAYHABA** District **MADHUBAHU**
State **BIHAR** PIN Code **847216**
- Nature of the Entity*: Sole Proprietorship Partnership Private Limited Co.
Cooperative/ Society Others (Specify) _____
- Name of Representative*: Proprietor / Managing Partner / Director / Authorised Signatory
BIJAY KUMAR YADAV
- Telephone No:
Office /Shop Landline: (STD Code) _____
Residence Landline: (STD Code) _____
Mobile*: +91 **91113353705** WhatsApp Mobile: +91 _____
Email ID*: _____
- Preferred mode of communication: Email SMS Whatsapp
- Income Tax Permanent Account No*: **AKAPY82P2A**
- Is the applicant registered under GST*: Yes / No
- If yes, is the applicant registered under Composite Scheme of GST: Yes No
- GST No **10AKAPY82P2A12U**
- Seeds Licence No* **SL2121A077B-R**
Valid Up to* **31/03/2022** Issued By **11092020**

Signature and Photograph of Person Authorized to Represent the Applicant



Name* **BIJAY KUMAR YADAV**

Gender*: Male Female

Relationship with applicant*: Owner Partner Director Others

AMAN KITNASHI KHAD BEEJ KENDRA
Signature
PROPRIETOR

Date: _____