

**Particulars**  
**Distributorship Form**

		Yes	No
1	14 Mandatory fields on Page 1 filled up		
2	4 Mandatory fields on Page 2 filled up		
3	3 Mandatory fields on Page 3 filled up		
4	6 Mandatory fields on Page 4 filled up		
5	4 Mandatory fields on Page 5 filled up		
	Signature of representative added on Page 1		
	Photograph of representative affixed on Page 1		
	Signature of representative added on Page 2		
<b>Supporting Documents</b>			
	ID Proof (Aadhaar Card/ Passport/ Driving License)		
	Name on ID proof tallies with PAN		
	Signed and stamped		
	Signed copy of Address Proof (Aadhaar Card/ Passport)		
	Name on address proof tallies with ID Proof		
	Address on address proof tallies with PAN / License		
	Signed and stamped		
	Signed copy of PAN		
	Name on PAN tallies with ID proof		
	Signed and stamped		
	Signed copy of GST Certificate (if applicable)		
	Name on Certificate tallies with ID Proof		
	Signed and stamped		
	Signed copy of Seed License		
	Name on license tallies with ID Proof		
	License is valid on the date of form		
	If not, proof of application for renewal has been collected		
	Signed and stamped		
	Statement of primary bank account(s) of business		
	Name on account tallies with ID Proof		
	Period is for last 3 months		
	Primary bank account of business with significant transactions		
	Signed and stamped		
	Blank Cheques		
	3 cheques		
	Not of any cooperative banks		
	Contains valid signature of representative and stamp		
	Contains no date		
	Is not crossed		
	Security Deposit has been collected		
	Effect on Existing Network		
	Name of the nearest distributors (can be more than 1)		
	Distance from the nearest distributors		

<b>Signed By:</b> of Company Official	Signature of Company Official
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14. The Distributor paying through cheque must ensure that the cheque is drawn on whom the cheque is drawn, dishonors the cheque, then the company will levy a cheque Dishonor charge on the Distributor without prejudicing its recourse for such dishonor.
15. The company will provide a standard credit period of 60 days from the date of the invoice. The company will generally not accept any Sales Return unless the material supplied were damaged. Cash Discounts for paying dues within 60 days, the details of which are usually provided in the Schemes applicable for the period. Dues remaining unpaid above 180 days will be considered as Overdue payments.
16. The company will generally not accept any Sales Return unless the material supplied were damaged. However, for select products, the company allows Sales Return within certain limits and under certain conditions the details of which are available in the yearly Sales Return policy. The Distributor is required to follow this policy for matters relating to Sales Return and obtain prior approval from the responsible sales officer for dispatching material. The company will not provide any credit for material returned in violation to its Sales Return policy.
17. The Distributor is required not to enter into any financial transactions with any member of the sales team, either in the form of material or funds. All such transactions will be considered as personal and unsanctioned and the company will not be liable for the outcome of such transactions.
18. The Distributor will not handover any material to any member of the sales team without specific written instructions issued by the Head Office of the company.
19. The Distributor is required to maintain the integrity of the packaging in which the products are supplied by the company at all times and is required not to tamper with the packets, designs, logos and trademarks of the company in any way. Any unauthorized use of the company's designs, logos and trademarks will be counted as an infringement of the intellectual property rights of the company.
20. The Distributor is required to comply with all requirements of GST as applicable to him, related to periodic Returns, Credit Notes and others with respect to its transactions with the company. Further, the Distributor may be required to share with the company, upon request, documents supporting compliance of such requirements of GST.
21. The company will share with the Distributor, an Account Statement at the end of every 6 months either on his registered email or through any other preferred mode of communication. However, the Distributor can ask for his updated account statement at any time by sending email at [customercare\\_uacisandb@universalagri.in](mailto:customercare_uacisandb@universalagri.in) or by calling the Customer Care Helpline at +91 8336929400.
22. The company will share with the Distributor, a Confirmation of Accounts at the end of each financial year either on his registered email or through any other preferred modes of communication. The Distributor is required to review the account statement and reconcile the balance on the statement with the balance in his books of accounts. Upon completion of review, the Distributor will be required to sign and seal on the Confirmation and hand it over to the TSM.
23. In addition to these, the company may from time to time issue communications on these and/ or other business policies which may, from the date of such communication, supersede any business practices or policies previously followed by the company including but not limited to the ones mentioned above.
24. Disputes, if any, will be subject to the jurisdiction of the courts of Kolkata, West Bengal.

I, Ranjeet Kumar acting on behalf of Kisan Khad Beej Bh  
 (Name of Representative\*) (Name of Distributor\*)

- hereby acknowledge that
1. I have read, understood and agreed to all the terms and conditions of business
  2. All information provided in this form as well as in the enclosed documents, if any, are provided by me and are true to the best of my knowledge and understanding

\_\_\_\_\_  
 (Signature of Representative of Distributor\*)

M/s Kisan Khad Beej Bhandan  
Ranjeet Kumar  
 (Stamp of Distributor\*)  
 Proprietor

Date:  
 Place:

Name of Company Official	Signature of Company Official
	Anmol Kumar

**Part D: Financial Information**

- 28) Primary Bank Account of Business\*:  
 Name of the Bank   
 Name & address of Branch   
 IFSC Code of Branch   
 Account No
- 29) Does the applicant have CC/OD facility from any bank\*? Yes  / No   
 If Yes, Name of Bank   
 Name & address of Branch   
 CC/OD Limit (Approx. in Rs lakhs)
- 30) Security Deposit\* of Rs  paid through  Cheque No.
- 31) Is the Office/ Shop used by the Distributor, owned by the Distributor\*? Yes  / No   
 If Yes, approx. size  Address:
- 32) Is the Godown used by the Distributor, owned by the Distributor\*? Yes  / No   
 If Yes, approx. size  Address:
- 34) Number of staff employed by the applicant
- 35) Does the applicant own any 2-wheeler? Yes  / No   
 If Yes, Number of such vehicles  used for Business  / Personal  / Both
- 36) Does the applicant own any 4-wheeler? Yes  / No   
 If Yes, Number of such vehicles  used for Business  / Personal  / Both
- 37) Brief details of property owned by the applicant\*:  
 Does the applicant own any land parcels? Yes  / No   
 Does the applicant own any house property? Yes  / No

**Part F: General Terms & Con**

heral terms and conditions of conducting  
 designate an Area of Operations for the  
 required to restrict his operations to his  
 designated. However, subsequently  
 with the responsible company office  
 will appoint a Territory Sales Ma  
 the TSM will be first point of c  
 the Distributor can at any poi  
 re. uacisandb@universalaq  
 for any queries the company me  
 it deems fit. The sales ter  
 to the TSM. The sales ter  
 and engaging with existing  
 distributor can place his ord  
 via SMS/ Whatsapp a confirmation  
 distributor is required to  
 distributor will deliver  
 company ever receive  
 distributor is required  
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**Part E: List of Documents to be Provided**

Signed, sealed and dated Distributorship Form along with the following mandatory documents	
For Proprietorship	<ol style="list-style-type: none"> <li>Signed copy of ID Proof (Aadhaar Card/ Passport/ Driving License)</li> <li>Signed copy of Address Proof (Aadhaar Card/ Passport)</li> <li>Signed copy of PAN</li> <li>Signed copy of GST Certificate (if applicable)</li> <li>Signed copy of Seed License</li> <li>Statement of primary bank account(s) of business evidencing debit and credit transactions, for the last 3 months</li> </ol>
Additional documents for Partnership Firm	<ol style="list-style-type: none"> <li>Signed copy of registered partnership deed</li> <li>Authorization from all partners allowing representative to act and sign on behalf of the firm</li> </ol>
Additional documents for Private Limited Company	<ol style="list-style-type: none"> <li>Signed copy of Memorandum and Articles of Association</li> <li>BOD resolution allowing representative to act and sign on behalf of the company</li> </ol>

Mob No: 8336929400

**Customer Care**

Email: [customercare\\_uacisandb@universala](mailto:customercare_uacisandb@universala)

**Part C: Market Intelligence & Sales Plan**

1) Which Field Crops are primarily cultivated in this area?

		Paddy	
Type	Key Variety	Companies Offering Them	Approx. Volume (tn)
OP			
OP			
OP			
Improved / HYV			
Improved / HYV			
Improved / HYV			
Hybrid			
Hybrid			
Hybrid			

  

		Wheat	
Type	Key Variety	Companies Offering Them	Approx. Volume

  

		Mustard	
Type	Key Variety	Companies Offering Them	Approx. Volume

  

		Maize	
Type	Key Variety	Companies Offering Them	Approx. Volume

22) What are the important Vegetable crops cultivated in this area?

Crops	Key Variety	Key Brands	Approx. Volume

23) Which are main companies operating in this area?

Company Name	Key products	Approx. Turnover	Sales Team Size	Mode of

24) What is your sales plan for our products in coming years\*?

	Name of the Product	Quantity	
		Year 1	
Field Crop	Paddy	18	MT
Field Crop			
Field Crop			
Field Crop			
Vegetable			
Vegetable			
Vegetable			

5) What is the area for which you seek our Distributorship (Area of Operation)\*?

Jagdi

Name your preferred Transporter / Courier\*

DTDC / Zetline

Please share if you have any suggestions to improve business

Part B: Business Background of Applicant

2. Number of years for which you are dealing in Seeds: 2010 / No  / Yes   
 3. Are you a Distributor of any other company dealing in Field Crops\*? Yes  / No   
 If yes, please share the following details on your business with these companies:

Company Name	Vintage of Relationship (in years)	Key Products Sold Last Year	Approximate Turnover Last Year
<u>Pen seeds</u>			
<u>Adhokar seeds</u>			
<u>Syngenta</u>			
<u>Basel</u>			

4. Are you a Distributor of any other company dealing in Vegetables\*? Yes  / No   
 If yes, please share the following details on your business with these companies:

Company Name	Vintage of Relationship (in years)	Key Products Sold Last Year	Approximate Turnover Last Year

5. List the important markets/ regions in your area:

the Market/ Region	Your approx. turnover from the market/ region	No. of your Retailers at the market/ region	Name of key Retailers
<u>du</u>			1. 2. 3.
<u>du</u>			1. 2. 3.
			1. 2. 3.

6. Are you involved in any other businesses related to agriculture\*? Yes  / No

Please share if you are dealing in

as Distributor of Godanari fertilizer  
 as Distributor of Basel, Syngenta, Khublaaf  
 (specify) \_\_\_\_\_

7. Are you involved in any other businesses NOT related to agriculture\*? Yes  / No   
 Please share broad overview of the nature of business

Pan/Seed License/Renewal Seed License/  
Bank statement.



Sl No  
(For Office use only)

### UACI SEEDS & BIOTECH PRIVATE LIMITED (Formerly Swarna Seeds)

20, Park Side Road, Rajeswari Niwas, 3rd Floor, Kolkata - 700026, West Bengal, India  
Contact No. (033) 24649581, E Mail: uaciseedsandbiotech@universallagri.in,  
Website: www.universallagri.net

#### APPLICATION FOR DISTRIBUTORSHIP Part A: Basic Information of Applicant

1) Name of the Organization\* **KISAN KHADEEJ BHANDAR**

2) Full Postal Address for correspondence\*:  
 Type of Location: Office  Shop  Godown  Residence   
 Street Name **SRI WAGAR JAGLI**  
 P.O **SHRIWAGAR** District **PURNIA**  
 State **BIHAR** PIN Code **854304**

3) Nature of the Entity\*: Sole Proprietorship  Partnership  Private Limited Co.   
 Cooperative/ Society  Others  (Specify) \_\_\_\_\_

4) Name of Representative\*: Proprietor  / Managing Partner  / Director  / Authorised Signatory   
**RAJJEET KUMAR**

5) Telephone No:  
 Office /Shop Landline: (STD Code) \_\_\_\_\_  
 Residence Landline: (STD Code) \_\_\_\_\_  
 Mobile\*: +91 **8789341399** WhatsApp Mobile: +91 **9631276116**  
 Email ID\*: \_\_\_\_\_

Preferred mode of communication: Email  SMS  Whatsapp

Income Tax Permanent Account No\*: **AXYPK5567B**

Is the applicant registered under GST\*: Yes  / No

If yes, is the applicant registered under Composite Scheme of GST:  Yes  No

GST No **10AXYPK5567BJZD**

Seeds Licence No\* \_\_\_\_\_

Valid Up to\* \_\_\_\_/\_\_\_\_/\_\_\_\_ Issued By \_\_\_\_\_

#### Signature and Photograph of Person Authorized to Represent the Applicant

Affix photograph\*



Name\* **RAJJEET KUMAR**

Gender\*: Male  Female

Relationship with applicant\*: Owner  Partner  Director  Others

Signature\*  
**Ranjeet Kumar**

Date: \_\_\_\_/\_\_\_\_/\_\_\_\_