



# UNIVERSAL AGRO CHEMICAL INDUSTRIES

16 No., India Exchange Place, 3rd Floor, Room No. 6,  
Kolkata – 700001, West Bengal, India

Website: www.universalagri.net

## APPLICATION FOR DISTRIBUTORSHIP

### PART A: Basic Information of Applicant

1) Name of the Organization\* **KOPA SKUS LTD**

2) Full Postal Address for correspondence\*:

Type of Location: Office  Shop  Godown  Residence

Street Name **CHATRA HIYATNAGAR ROAD**

P.O. **CHATRA** District **BIRBHUM**

State **WEST BENGAL** PIN Code **731238**

3) Nature of the Entity\*: Sole Proprietorship  Partnership  Private Limited Co.   
Cooperative/ Society  Others  (Specify) \_\_\_\_\_

4) Name of Representative\*: Proprietor  / Managing Partner  / Director  / Authorised Signatory

**ARDHENDU MUKHERJEE**

5) Telephone No:

Office /Shop Landline: (STD Code)

Residence Landline: (STD Code)

Mobile\*: +91 **9735406868** WhatsApp Mobile: +91 **9735406868**

Email ID\*: **KOPASKUS1621912@gmail.com**

6) Preferred mode of communication: Email  Ph.  Whatsapp

7) Income Tax Permanent Account No\*: **AAQAK6258R**

8) Is the applicant registered under GST\*: Yes  / No

9) If yes, is the applicant registered under Composite Scheme of GST: Yes  / No

10) GST No **19AAQAK6258R1ZS**

11) Pesticide Licence No\* **16825070944382449** Valid Up to\* **26/04/2023**

Issued By **DDA ADMIN BIRBHUM**

12) Micronutrient Licence No\* **F52019** Valid Up to\* **16/08/2023**

Issued By **DDA ADMIN BIRBHUM**

### Signature and Photograph of Person Authorized to Represent the Applicant



Name\* **ARDHENDU MUKHERJEE**

Gender\*: Male  Female

Relationship with applicant\*: Owner  Partner  Director  Others

*Ardhendu Mukherjee*  
Manager  
Kopa S.K.U.S. Ltd.

Date: **10/05/2023**

**PART B: BUSINESS BACKGROUND OF APPLICANT**

- 13) Year of Establishment: 1912
- 14) Number of years for which you are dealing in Pesticides / Micronutrients: 1990
- 15) Are you a Distributor of any other company dealing in Pesticides\*: Yes  / No
- 16) If yes, please share the following details on your business with these companies:

Company Name	Vintage of Relationship (In years)	Key Products Sold Last Year	Approximate Turnover Last Year
IFFCO LTD			

- 17) Are you a Distributor of any other company dealing in Micronutrients\*: Yes  / No
- 18) If yes, please share the following details on your business with these companies:

Company Name	Vintage of Relationship (In years)	Key Products Sold Last Year	Approximate Turnover Last Year
IFFCO LTD			

- 19) Details of important markets/ regions in your area:

Name of the Market/ Region	Your approx. turnover from the market/ region	No. of your Retailers at the market/ region	Name of key Retailers
HABISA PUR			1. 2. 3.
KOPA, DARIEA PUR			1. 2. 3.
ETC.			1. 2. 3.

- 20) Are you involved in any other businesses related to agriculture\*? Yes  / No

If yes, please share if you are dealing in

Fertilizers  as Distributor of IFFCO LTD

Seeds  as Distributor of UNACISEEDS & BIOTECH PRIVATE LTD.

Others  (specify) CASH BANKING

- 21) Are you involved in any other businesses NOT related to agriculture\*? Yes  / No

If yes, please share broad overview of the nature of business

\_\_\_\_\_

\_\_\_\_\_

**PART C: MARKET INTELLIGENCE & SALES PLAN**

22) For which area do you seek our Distributorship (Area of Operation)\*?

part of Bishum & M.D

23) What are the main Crops that are cultivated in this area?

Type	Crop	Approx. Area	Approx. Volume
Field Crops	paddy	10/14 village	
Field Crops			
Field Crops			
Vegetables	same vegetable		
Vegetables			
Vegetables			
Others	mashed		
Others	whil-		
Others			

24) Which are the key Herbicides sold in this area?

Molecules	Crops	Key Brands	Approx. Volume
Perflaehlor Sangre	paddy	Any brands.	

25) Which are the key Fungicides sold in this area?

Molecules	Crops	Key Brands	Approx. Volume
Hexaconazole Vitalamycin Azoxystrobin + Tebuconazole		only brands.	

26) Which are the key Pesticides sold in this area?

Molecules	Crops	Key Brands	Approx. Volume
chlorpyrifos Acophalt chlorpyrifos + cypermethrin		Any brands.	

27) Which are the key Micronutrients/ Crop supplements sold in this area?

Products	Crops	Key Brands	Approx. Volume
abante manure			

28) What is your sales plan for our products in the near future\*?

	Name of the Product	Quantity	
		Year 1	Year 2
Herbicides	Dawn a Sangre	5000 a 50kg.	
Herbicides			
Fungicides	Zoxi, Hexaplus, vision	2000 each.	
Fungicides			
Pesticides	Bilore, Strike Super, Strike soft		
Pesticides	emphase etc		
Micronutrients	Kalpalamu, Galaxhali, Deril, etc.		
Micronutrients			

29) Please share if you have any suggestions to improve business

Sanction 1 Staff for our product movement in this area and.

Better corection, product Demo, F-M, market visit

M-B- without order any goods no invoice our organisation name.

**PART D: FINANCIAL INFORMATION OF APPLICANT**

30) Primary Bank Account of Business\*:

Name of the Bank IDBI BANK LTD  
 Name & address of Branch IDBI BANK LTD KASHIMNAGAR BRANCH - NCH PO KASHIMNAGAR PS PAIKAR DIST-BIRBHUM  
 IFSC Code of Branch IDBI00001891  
 Account No 118911102000001830 Type of Account: Savings/Current/OD

31) Does the applicant have CC/OD facility from any bank\*? Yes  / No

If Yes, Name of Bank \_\_\_\_\_  
 Name & address of Branch \_\_\_\_\_  
 CC/OD Limit (Approx. in Rs lakhs) \_\_\_\_\_

32) Security Deposit\* of Rs. 25000 paid through  Cheque No. 054405 / RTGS  (054405) *Am*

33) Is the Office/ Shop used by the Distributor, owned by the Distributor\*? Yes  / No   
 If Yes, approx. size \_\_\_\_\_ Address: \_\_\_\_\_

34) Is the Godown used by the Distributor, owned by the Distributor\*? Yes  / No

35) If Yes, approx. size 100x20x13 Address: CHAATRA HIYATNAGAR ROAD PO CHAATRA PS MURARI PIN 731238

36) Number of staff employed by the applicant NO

37) Does the applicant own any 2-wheeler? Yes  / No   
 If Yes, Number of such vehicles \_\_\_\_\_ used for Business  / Personal  / Both

38) Does the applicant own any 4-wheeler? Yes  / No   
 If Yes, Number of such vehicles \_\_\_\_\_ used for Business  / Personal  / Both

39) Brief details of property owned by the applicant\*:

Does the applicant own any land parcels? Yes  / No

Does the applicant own any house property? Yes  / No

**Part E: List of Documents to be Provided**

Signed, sealed and dated Distributorship Form along with the following mandatory documents	
For Proprietorship	1. Signed copy of ID Proof (Aadhaar Card/ Passport/ Driving License) 2. Signed copy of Address Proof (Aadhaar Card/ Passport) 3. Signed copy of PAN 4. Signed copy of GST Certificate (if applicable) 5. Signed copy of Pesticide License 6. Signed copy of Micronutrient License 7. Statement of primary bank account(s) of business evidencing debit and credit transactions, for the last 3 months
Additional documents for Partnership Firm	8. Signed copy of registered partnership deed 9. Authorization from all partners allowing representative to act and sign on behalf of the firm
Additional documents for Private Limited Company	7. Signed copy of Memorandum and Articles of Association 8. BOD resolution allowing representative to act and sign on behalf of the company

**Customer Care**

**Email ID: [uaci.ngp2@gmail.com](mailto:uaci.ngp2@gmail.com) / [customer.care@universalagri.in](mailto:customer.care@universalagri.in)**

**Mobile No: +91 7410040857 / 8336929010**

## PART F: GENERAL TERMS & CONDITIONS OF BUSINESS

Listed below are our general terms and conditions of conducting business

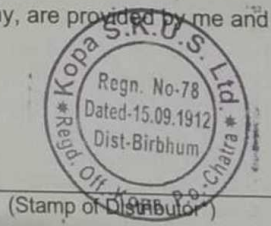
1. The company will designate an Area of Operation for the Distributor at the time of initiating the distributorship. The Distributor is required to restrict his operations to his designated Area of Operation only and should not venture beyond the area designated. However, subsequently, the Distributor can alter his Area of Operation but only after prior discussion with the responsible company official
2. The company will appoint a Sales Officer (SO) to serve the Area of Operation designated to the Distributor. While the SO will be first point of contact for the Distributor and should be able to resolve all queries of the Distributor, the Distributor can at any point contact the senior sales officials of the company responsible for this area. Further, for any queries the Distributor can contact the Head Office of the company by sending email at **customer.care@universalagri.in** or by calling the Customer Care Helpline at **+91 8336929010**
3. In addition to the SO, the company may appoint one or more permanent/ temporary sales team members to serve the area as it deems fit. The sales team members will primarily focus on conducting sales promotional activities in the area and engaging with existing or potential customers. The Distributor will be required to support the local sales team by guiding their sales promotional activities
4. The Distributor can place his orders with the respective SO either verbally or in writing or through any documented communication. A confirmation of the material ordered by the Distributor will be shared with him on his registered mobile via SMS/ Whatsapp at the time the order is entered into the company's CRM solution. In case of any issues, the Distributor is required to contact the SO urgently after receiving the intimation
5. The company will deliver material only against confirmed orders placed by the Distributor with the SO. In case the Distributor ever receives any material not ordered by him, either in terms of quantity, packing sizes, or products, the Distributor is required to inform the company about the discrepancy, within 48 hours of receiving the material by sending email at **customer.care@universalagri.in** In the absence of any such emails or other documented communications, it will be assumed that the material received was as per orders placed
6. The company may deliver material at the location specified by the Distributor through 3rd party transporters either in full or part load. At the point of receiving the material from the transporter, the Distributor will be required to physically inspect the material and check the quantity, weight and condition of material supplied
7. The company will only dispatch material which are in saleable & good condition. So, if any damaged material is ever received by the Distributor, it is likely that the goods got damaged in transit. In such a situation, the Distributor should not accept the material and should urgently inform the respective SO of the company about the damage. If the Distributor accepts the material from the transporter, it should be only under express instruction of the respective SO. Further, the Distributor is required to send email at **customer.care@universalagri.in** on this incident within 48 hours of receiving the material. In the absence of any such emails or other documented communications, it will be assumed that the material received was not damaged in anyway
8. The Distributor may be required to pay to the transporter the freight charges at the point of accepting delivery only after inspection of material. The Distributor may be reimbursed for the freight paid either in part of full either by way of deduction from the bill or through a Credit Note
9. If the Distributor reports to have received any material not ordered by him or any material damaged in transit, and the same is verified by the responsible company official, the company may take back the material in question and may make the appropriate adjustments in its books of accounts
10. The company will send a hardcopy of the invoice along with the material. On receipt of the invoice, Distributor is required to reconcile the quantity, packing size and product mentioned on the invoice with the material received. In case of any discrepancy, the Distributor is required to inform the company about the issue within 48 hours of receiving the material by sending email at **customer.care@universalagri.in** In the absence of any such emails or other documented communications, it will be assumed that the material received is as per invoice
11. The company will issue an official Price List of its products covering the area of operation of the Distributor at the beginning of each season. However, the company may revise the Price List from time to time. The Distributor is required to obtain a copy of this Price List or revisions made thereafter either from the respective SO or by sending an email at **customer.care@universalagri.in** The company will invoice its products only at the prices mentioned on the Price List. The Distributor should not expect any prices other than those mentioned on the Price List unless there is a documented communication of the same issued by the Head Office of the company.
12. The company may from time to time, issue benefit schemes covering the Distributor's area of operation. These benefits are typically linked to prompt payments and bulk sale volumes. The Distributor is required to obtain copies of these schemes from the respective SO or by sending email at **customer.care@universalagri.in** The company will provide these benefits only by following the specific terms and conditions mentioned in the scheme. The Distributor should not expect any benefits other than those mentioned on the scheme unless there is a documented communication of the same issued by the Head Office of the company.
13. The company will only sanction the prices and benefits/ schemes mentioned on documented official communications issued by the Head Office of the company. The company will be under no obligation to accept any claims by the Distributor on prices or benefits/ schemes not mentioned on any official communications issued by the Head Office of the company for the Distributor's area of operation. If the local sales representatives commit any special prices or benefits/ schemes, the Distributor is required to obtain an official communication of the same issued by the Head Office of the company before acting on the basis of such commitments
14. The company will accept payment only through Fund Transfers (RTGS/ NEFT/ IMPS) or crossed cheques drawn on any banks other than cooperative banks. The company will not accept any payments in cash. However, if in any special circumstances, the company agrees to accept payment in cash, the Distributor is required to obtain a Money Receipt of the company for such payments from the company official accepting this payment

15. The Distributor paying through cheque must ensure that the cheque issued by him is honored on the date of the cheque. If the bank on whom the cheque is drawn, dishonors the cheque for reasons related to "Insufficient Funds", then the company will levy a cheque Dishonor charge on the Distributor without prejudicing its right to seek legal recourse for such dishonor
16. The company will provide a standard credit period of 90 days from the date of the invoice. The company may offer Cash Discounts for paying dues within 90 days, the details of which are usually provided in the Price List or Schemes applicable for the period. Dues remaining unpaid above 180 days will be considered as Overdue. The company may levy interest on Overdue payments
17. The company will not accept any Sales Return unless the material supplied were damaged in transit. For returning such damaged materials, the company follows a Sales Return Policy. The Distributor is required to follow the terms of this policy for matters relating to sales return and obtain prior approval from the responsible SO before dispatching material. The company will not provide any credit for material returned in violation to its Sales Return policy
18. The Distributor is required not to enter into any financial transactions with any member of the sales team, either in the form of material or funds. All such transactions will be considered as personal and unsanctioned and the company will not be liable for the outcome of such transactions
19. The Distributor will not handover any material to any member of the sales team without specific written instruction issued by the Head Office of the company
20. The Distributor is required to maintain the integrity of the packaging in which the products are supplied by the company at all times and is required not to tamper with the packets, designs, logos and trademarks of the company in any way. Any unauthorized use of the company's designs, logos and trademarks will be counted as an infringement of the intellectual property rights of the company
21. The Distributor is required to comply with all requirements of GST as applicable to him, related to periodic Returns, Credit Notes and others with respect to its transactions with the company. Further, the Distributor may be required to share with the company, upon request, documents supporting compliance of such requirements of GST
22. The company will share with the Distributor, an Account Statement at the end of every 6 months either on his registered email or through any other preferred mode of communication. However, the Distributor can ask for his updated account statement at any time by sending email at **customer.care@universalagri.in** or by calling the Customer Care Helpline at **+91 8336929010**
23. The company will share with the Distributor, a Confirmation of Accounts at the end of each financial year either on his registered email or through any other preferred modes of communication. The Distributor is required to review the account statement and reconcile the balance on the statement with the balance in his books of accounts. Upon completion of review, the Distributor will be required to sign and seal on the Confirmation and hand it over to the TSM
24. In addition to these, the company may from time to time issue communications on these and/ or other business policies which may, from the date of such communication, supersede any business practices or policies previously followed by the company including but not limited to the ones mentioned above
25. Disputes, if any, will be subject to the jurisdiction of the courts of Kolkata, West Bengal

I, \_\_\_\_\_ acting on behalf of Arshendra Mukherjee  
 (Name of Representative\*) (Name of Distributor\*)

hereby acknowledge that  
 1. I have read, understood and agreed to all the terms and conditions of business  
 2. All information provided in this form as well as in the enclosed documents, if any, are provided by me and are true to the best of my knowledge and understanding

Arshendra Mukherjee  
 (Signature of Representative of Distributor\*)



Date: \_\_\_\_\_  
 Place: **Kopa S.K.U.S. Ltd.**

Name of Company Official	Signature of Company Official
<u>Tapankumar Paul.</u>	<u>Tapankumar Paul.</u>

## For Internal Use

### Checklist for Sales Team Member Opening Distributorship

	Particulars	Yes	No
<b>Distributorship Form</b>			
1	14 Mandatory fields on Page 1 filled up	✓	
2	4 Mandatory fields on Page 2 filled up	✓	
3	2 Mandatory fields on Page 3 filled up	✓	
4	6 Mandatory fields on Page 4 filled up	✓	
5	4 Mandatory fields on Page 6 filled up	✓	
	Signature of representative added on Page 1		
	Photograph of representative affixed on Page 1	✓	
	Signature of representative added on Page 6		
<b>Supporting Documents</b>			
	ID Proof (Aadhaar Card/ Passport/ Driving License)		
	Name on ID proof tallies with PAN	✓	
	Signed and stamped		
	Signed copy of Address Proof (Aadhaar Card/ Passport)		
	Name on address proof tallies with ID Proof		
	Address on address proof tallies with PAN / License		
	Signed and stamped		
	Signed copy of PAN		
	Name on PAN tallies with ID proof	✓	
	Signed and stamped		
	Signed copy of GST Certificate (if applicable)		
	Name on Certificate tallies with ID Proof		
	Signed and stamped		
	Signed copy of Pesticide License		
	Name on license tallies with ID Proof	✓	
	License is valid on the date of form		
	If not, proof of application for renewal has been collected		
	Signed and stamped		
	Signed copy of Pesticide License		
	Name on license tallies with ID Proof	✓	
	License is valid on the date of form		
	If not, proof of application for renewal has been collected		
	Signed and stamped		
	Statement of primary bank account(s) of business		
	Name on account tallies with ID Proof	✓	
	Period is for last 3 months		
	Primary bank account of business with significant transactions		
	Signed and stamped		
	Blank Cheques <i>on IDBI BANK - CH. NO-054405 - RS. 25,000/- Security Deposit</i>		
	3 cheques		
	Not of any cooperative banks		
	Contains valid signature of representative and stamp		
	Contains no date		
	Is not crossed		
	Security Deposit has been collected <i>BY cheque on IDBI Bank ch no. 054405 RS. 25,000/- dated 15/5/23</i>		
	Existing Distributor of UACI Seeds & Biotech/ Swarna Seeds		
	Effect on Existing Network		
	Name of the nearest distributors (can be more than 1):		
	Distance from the nearest distributors:		

Proposed Business Volume for this FY (in Rs Lakhs)	40 Lacs.
Credit Limit Required (in Rs Lakhs)	15 Lacs.

<b>Approved By:</b> (all forms have to be approved by respective GICs)	
Name of Company Official	Signature of Company Official
<i>malay mukherjee</i>	<i>Malay Mukherjee</i>

## FORM 'II'

## APPLICATION FOR

## (1) GRANT OF LICENCE TO SELL, STOCK OR EXHIBIT FOR SALE OR DISTRIBUTE INSECTICIDES

[See sub-rules (1) of rule 10]

(Submit separate application for different licence)



To,  
The Licencing Authority,  
DDA (Admin) , Birbhum

1. Name, address and e-mail address of the applicant:

Name of the applicant: KOPA SKUS LTD

Name of the concern: KOPA SKUS LTD

Communication Address: CHATRA-HIYATNAGAR ROAD, P.O - CHATRA, P.S - MURARAI, PIN - 731238

Email: kopaskusltd1912@gmail.com

Mobile No: 9735406868

Aadhaar number: XXXXXXXX 5146

2. Whether the application is for Sell, stock/exhibit for sale/distribution of insecticides

3. Complete address (including name of the lane, PIN Code, etc.) of the premises, where the insecticide(s) shall be:

(a) stored/stocked: Details attached on Annexure - A

(b) sold or exhibited for sale or issued for use

JI no : 135  
Dag no : 284  
Khatian no : 3142  
Road : Chatra- Hyatnagar Road  
Mouza : Kopa  
Block : MURARI - II  
Subdivision : Rampurhat  
District : Birbhum  
State : West Bengal

(c) whether any of the above premises is situated in residential area (undertaking to be submitted):

no

(d) whether food articles are also stored in any of the above premises (undertaking to be submitted):

Place: Kopa Dated: 27/04/2023

*Ardhendu Mukherjee*  
Signature of Applicant  
Kopa S.K.U.S. Ltd.

Qualification of the applicant/ the technical personnel under employment of the applicant:

Name and designation: ASHIS MANDAL

Qualification: 1 Year diploma course in Agriculture/ Horticulture

Experience: 12 months

(b) Whether fulfill minimum qualification as per Insecticide rules: Yes

5.

In case of application for cpc,  
(Enclose supporting documents)

(a) address of registered, zonal and branch offices:

(b) address of the premises for which the license is applied for:

(c) whether approval of technical expertise obtained:

(d) if yes, state reference number of approval, its date and validity:

(e) name of restricted insecticides for which approved:

(f) name of the responsible technical person:

(g) whether any quantity of restricted insecticide in possession as on date of application:

(h) if yes, particulars and respective quantity of each in possession:

(i) details of safety equipment, antidotes and all other essential facilities:

6.

In case of licence to sell/stock etc. and for cpc, name of the insecticide(s) and its/their manufacturer/importer which the applicant intends to deal in and status of the principal certificate(s) in the format give below (Please enclose principle certificate(s) as per format Appended):

Annexure-B

7.

Full particulars of licence(s), if issued in the name of the applicant by any other state in the area of their jurisdiction: Not Applicable

8. Particulars of the application fee paid by the applicant:

(a) Reference /GRN Number 192022230124755138

(b) Date 20/09/2022

(c) Amount 1500

9. Any other relevant information:

Place: Kopa Dated: 27/04/2023

*Ardkanda Mukherjee*  
Signature of Applicant  
Kopa S.K.U.S. Ltd.

ation:  
 ke out which is not applicable)

I \_\_\_\_\_ s/d/o \_\_\_\_\_ do hereby solemnly verify that the information given in the application and the annexures and statements accompanying it is correct and complete to the best of my knowledge and belief and that nothing has been concealed. I clearly understand that this license is liable to be cancelled, if any information, or part thereof, is found to be wrong, fake or false at any stage or any condition of license is violated.

b) I declare that we have adequate space and facilities to stock insecticides, so as to maintain their quality on shelf.

c) I shall not supply insecticide(s) to any distributor or dealer or person who does not have adequate space and facilities to stock them so as to maintain their quality on shelf under every circumstances. (for application for licence to manufacture)

d) I also declare that I shall not take possession of any stock without satisfying myself with the quality thereof.

e) I undertake that we shall forthwith inform any change in the responsible technical person.

f) I undertake that we shall forthwith inform any change in principle certificate to the licensing officer (not applicable for application for licence to manufacture)

g) I further declare that I am making this application in my capacity as \_\_\_\_\_ and that I am competent to make this application and verify it by virtue of \_\_\_\_\_, an attested copy of which is enclosed herewith. I further declare that I shall abide by the conditions laid down in the license and failure to do so shall render the license liable to cancellation.

**I shall show the following documents in original & submit the photocopy of the same along with Application form (II) at the time of inspection.**

**For Pesticide License (If applicable):**

1. Consent of expert with self-attested copy of certificate (Eligible qualifications given in user manual)
2. Photocopy of current Trade License
3. Photocopy of current Tax Receipt (from: BL&LRO/Municipality/Corporation) with NOC / Current rent Receipt with Agreement Deed along with photocopy of Porcha/deed as a proof of ownership/possession.
4. Principal Certificate in original
5. Receipt of requisite fees in TR Form-7 (in Original)
6. Sales return (Applicable for renewal)
7. Full particulars of license(s), if issued in the name of the applicant by any other state in area of their jurisdiction.

**Annexure - A (Store Locations)**

**Storage Details :**

Name	KOPA SKUS LTD (Insecticide)
Jl no	135
Dag no	284
Khatian no :	3142
Road	Chatra- Hyatnagar Road
Mouza	Kopa
Block	MURARI - II
Subdivision	Rampurhat
District	Birbhum
State	West Bengal

**Annexure - B (Principal Certificate)**

Sl no.	Particulars of the Insecticide	Name of the Manufacturer/Importer	Principle Certificate Number	Detailed principal certificate number /date of issue/validity
1	ALL	21732	IFFCO-MC Crop Science PVT Limited	12/09/2022

Place: Kopa Dated : 27/04/2023

*Arundhati Mukherjee*  
 Signature of Applicant  
 Kopa S.K.U.S. Ltd.

Reference No : F52019



FORM 'A 2'  
ACKNOWLEDGEMENT  
[See Clause 8(3)]

Name of the concern: **KOPA SKUS LTD**  
Name of the Applicant: **KOPA SKUS LTD**  
Letter of Authorization No. **F52019**  
Date of Issue: **17/08/2022**

Valid Upto: **16/08/2027**

Received from M/s **KOPA SKUS LTD** a complete Memorandum of Intimation alongwith Form O, fee of Rs. **2250** by Reference /GRN bearing number **192022230030125808** dated **19/05/2022**, as **LOA for Wholesale Dealer for Subdivision : Rampurhat**.

2. This acknowledgement shall be deemed to be the letter of authorisation entitling the applicant to carry on the business as applied for, for a period of 5 years from the date of issue of this Memo of Acknowledgement unless suspended or revoked by the competent authority.

**Annexure - A**

**Shop Details :**

JI no : 135 , Dag no : 284 , Khatian no : 3142 , Road : Chatra- Hyatnagar Road , Mouza : Kopa , Block : MURARI - II , Subdivision : Rampurhat , District : Birbhum , State : West Bengal

**Storage details**

( 1 ) JI no : 135 , Dag no : 284 , Khatian no : 3142 , Road : Chatra- Hyatnagar Road , Mouza : Kopa , Block : MURARI - II , Subdivision : Rampurhat , District : Birbhum , State : West Bengal

**Annexure - B ('O' Form details)**

Sl.	Company Name	Form number	Valid Upto	Fertilisers
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*Arundhanu Mukherjee*  
**Manager**  
**Kopa S.K.U.S. Ltd.**

Place: Rampurhat Dated: 17.08.2022

*Arundhanu Mukherjee*  
(Signature of Notified Authority)  
Rampurhat :: Birbhum

1 IFFCOLtd SO/WB/BIRBHUM/65 2027-  
C3-31

Reference No : F52019

- Boronated NPK Complex (10:26:26) (IFFCO),
- Boronated NPK Complex (12:32:16) (IFFCO),
- Diammonium Phosphate (18-46-0) (IFFCO), Di-
- Sodium Tetra Borate Penta hydrate (Granular)
- (IFFCO), Magnesium Sulphate (IFFCO), Mono
- Ammonium Phosphate (11-52-0) (IFFCO), Mono
- Ammonium Phosphate (11-52-0) (IFFCO), Mono-
- Potassium Phosphate (0-52:34) (100% Water
- Soluble) (IFFCO), Muriate of Potash(MOP)
- (IFFCO), Nano fertiliser-Nano Nitrogen ( N-1-5% )-
- Nano urea (liquid) (IFFCO), Neem Coated Urea
- (IFFCO NANO), Neem Coated Urea (Granular)
- (IFFCO), N.P.K. (10-26-26) (IFFCO), N.P.K. (12-
- 32-16) (IFFCO), N.P.K. (17-17-17 ) (IFFCO),
- N.P.K. (17-17-17) (IFFCO), Sulphur 90%
- (Granular) (IFFCO), Zincated NPK Complex
- (10:26:26) (IFFCO), Zinc Sulphate Monohydrate
- (Granular) (IFFCO)

*Arvind Kumar*  
**Manager**  
Konn S.K.U.S. Ltd.

Place: Rampurhat Dated : 17.08.2022

*K. S. S. S.*  
(Signature of Notified Authority)  
Rampurhat :: Birbhum

A/c ID	1891102000001830	CCY/SOL ID	INR/1891
A/c Name	KOPA SAMABAY KRISHI UNNAYAN SAMITY LTD	Balance	10,210.14 Cr
General Ledger Subhead Code	10200	Closing Balance	10,210.14 Cr
Opening Balance	5,557.06 Cr	Funds In Clearing	0.00 Cr
Float Balance	0.00 Cr	Effective Available Amt.	10,210.14 Cr
Available Amt.	10,210.14 Cr	A/c. Opening Date	08-02-2017
Customer Status	GEN GENERAL	A/c. Status Date	08-02-2017
A/c. Status	A Active		
Purge Date	07-02-2017		
Address	KOPA SAMABAY KOPA PS -MURARAI PO - KOPA		

City	BBH BIRBHUM WEST BENGAL	State	WB WEST BENGAL
Country	IN INDIA	Postal Code	731221
Phone Type	COMMPH1	Telex No.	
Phone No.	+0(91)9434944749		
Email ID Type			
Email ID			

General Ledger Date	Value Date	Instrument No.	Withdrawal Amt.	Deposit Amt.	Balance	Narrative
01-06-2022	01-06-2022			5,000.00 Cr	10,210.14 Cr	000212-UCOB-S
22-04-2022	22-04-2022		346.92 Dr		5,210.14 Cr	EXCESS CASH DEPOSIT CHARGE



# FORM 11

[ See rule 58(2) ]

Name Of District : **BIRBHUM**

Name Of Block : **MURARAI-II**

Name Of Gram Panchayat : **RUDRANAGAR**

Trade Registration No:- **117**

Trade Registration Date:-**24-Nov-2021**

Trade Registration Certificate issue No:- **1**

Issue Date:-**24-Nov-2021**

Trade Registration Certificate issued for the period of: **2021-2022,2022-2023,2023-2024**

To **ARDHENDU MUKHERJEE**

(Name of Prop/partner/Director)

Full Address :

VILLAGE - KOPA

PARA - BUS STAND MORE

POLICE STATION - PAIKAR

POST OFFICE - CHATRA

PIN NO - 731238

Gram Sansad/ Part No. XIII

Description of Trade : **SAMABAY KRISHI UNNAYAN SAMITY**

Gram panchayat acknowledges a sum of **Rs. 1500** (Rupees One Thousand Five Hundred Only)

From **MANAGER SKUS LTD**

(Name of Trade)

Grant of this certificate shall not absolve the applicant from the requirement of procuring all the statutory clearances to be obtained from the appropriate authority before actual commencement of the trade. If any violation/default is noted later is, the certificate shall be liable to be cancelled and the trade/business shall be closed down with immediate effect.

**This Certificate Is Electronically Generated**

*Ardhendu Mukherjee*  
**Manager**  
**Knoo S.K.U.S. Ltd.**

N.B.: Gram Panchayat has every right to cancel or revoke or not allowing renewal of registration at any time

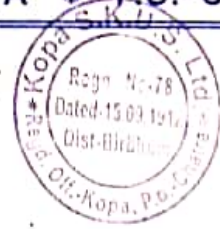
Ref. Application Docket No. NOCLOIL56043701

<https://vbprd.gov.in/>

# KOPA SAMABAY KRISHI UNNAYAN SAMITY LTD.

Regn. No.- 78 \* Date - 15-09-1912

REGD. OFFICE - KOPA \* P.O.- CHATRA \* DIST.- BIRBHUM



Date.....

## Undertaking on Transactions with Sales Representatives of the Company

I, Kopa Samabay Krishi Unnayan Samity Ltd. representing Kopa Samabay Krishi Unnayan Samity Ltd., Regd. Office - Kopa, P.O. - Chatra, Dist. - Birbhum, Pin - 731238, Regn. No. 78, dated 15.09.1912, Contact No. 9735406868 hereby undertake that.

1. I will not handover any products to any Sales Representatives of the company without express written instruction from the Head Office of the company.
2. I will not handover any cash to any Sales Representatives of the company without express written instruction from the Head Office of the company.
3. I will not enter into any financial transactions of any other nature with any Sales Representatives of the company without express written instruction from the Head Office of the company.
4. If any material is over billed to me without my order, I will intimate the same to the Head Office of the company in writing within 7 days from the receipt of the bill.

Dated : 12.05.2023

Signature with Seal.

*Arundhanee K. S. K. S.*  
Manager  
Kopa S.K.U.S. Ltd.



Government of India  
And  
Government of West Bengal

Form GST REG-06  
[See Rule ----]

Registration Certificate issued under Section ----  
Central Goods and Services Tax Act, 2017 and West Bengal Goods and Services Tax Act, 2017

Registration Number: 19AACAK6258R1ZS

1	Legal Name	KOPA SAMABAY KRISHI UNNAYAN SAMITY I	
2	Trade Name, if any	KOPA SAMABAY KRISHI UNNAYAN SAMITY	
3	Constitution of Business	Society/ Club/ Trust/ AOP	
4	Address of Principal Place of Business	KOPA, KOPA. Birbhum, West Bengal, 731238	
5	Date of Liability	03/07/2017	
6	Date of Validity	From	07/07/2017
		To	NA
7	Type of Registration	Regular	
8	Particulars of Approving Authority		
	Central Goods and Services Tax Act, 2017	West Bengal	Goods and Services Tax Act, 2017
	<i>Signature</i>		<i>Signature</i>
	Name	Name	
	Designation	Designation	
	Jurisdiction	State	
	Center		
	Date of issue of Certificate	07/07/2017	

Note: The registration certificate is required to be prominently displayed at all places of Business/Office(s) in the State.

This is a system generated digitally signed Registration Certificate issued based on the deemed approval of the application for registration

आयकर विभाग

INCOME TAX DEPARTMENT



भारत सरकार  
GOVT. OF INDIA

KOPA SAMABAY KRISHI UNNAYAN  
SAMITY LIMITED

04/06/1964

Permanent Account Number

AACA6258R

Signature

*Ardhendu Mukherjee*

**Manager**  
Kopa S.K.U.S. Ltd.

भारत सरकार  
Unique Identification Authority of India  
Government of India

Enrollment No.: 1058/87090/00855

01/05/2015 To  
ARDHENDU MUKHERJEE  
CHATRA  
Kopa  
Chatra  
Murarai - II Birbhum  
West Bengal 731238

247539772



MP475397723FT



आपका आधार क्रमांक / Your Aadhaar No. :

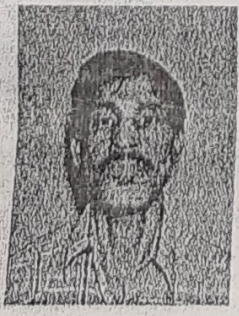
**4867 1632 5146**

आधार - आम आदमी का अधिकार

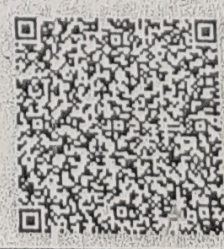


भारत सरकार

Government of India



ARDHENDU MUKHERJEE  
Father : MOHINI MOHAN MUKHERJEE  
DOB : 22/12/1963  
Male



**4867 1632 5146**

आधार - आम आदमी का अधिकार