

बरहमपुर (इन्डियुबी) (मुर्शिदाबाद)पश्चिम बंगाल
BERHAMPURE (WB) (Murshidabad) West Bengal-742101
RTGS/NEFT IFS CODE : PUNB0022920

सभी शाखाओं पर देय PAYABLE AT ALL BRANCHES

DDMMYYYY

PAY Universal Agro Chemical Industries

या धारक को OR BEARER

रुपये RUPEES

अदा करें ₹

खाता नं०
A/c. No. 0229050019757

चालू खाता
CURRENT A/c

0229050019757

For SHIB DURGA FERTILIZER
SHIB DURGA FERTILIZER

Soumitra Sen
Proprietor

Authorised Signatory(ies)
Please sign above

HPH

912388 742024008

20



बरहमपुर (इन्डियुबी) (मुर्शिदाबाद)पश्चिम बंगाल
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GST registered under GST: Yes No



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Proprietor



UNIVERSAL AGRO CHEMICAL INDUSTRIES

16 No., India Exchange Place, 3rd Floor, Room No. 6,
Kolkata - 700001, West Bengal, India
Website: www.universalsagri.net

APPLICATION FOR DISTRIBUTORSHIP

PART A: Basic Information of Applicant

1) Name of the Organization* M/S SHILB DURGAM FERTILIZERS

2) Full Postal Address for correspondence*
 Type of Location: Office Shop Godown: Residence
 Street Name M/S SHILB DURGAM FERTILIZERS
PO SHILBAMTI
 State WEST BENGAL District MURSHIDABAD
 PIN Code 743116

3) Nature of the Entity* Sole Proprietorship Partnership Private Limited Co.
 Cooperative/Society Others (Specify) _____

4) Name of Representative* Proprietor Managing Partner / Director / Authorised Signatory
SOUMITRA CHANDRA

5) Telephone No.: _____
 Office /Shop Landline: (STD Code) _____
 Residence Landline: (STD Code) _____
 Mobile* +91 9175245438 WhatsApp Mobile: +91 9175245438
 Email ID* shilb@shilbdurga.com Email Ph Whatsapp

6) Preferred mode of communication: _____

7) Income Tax Permanent Account No*: _____

8) Is the applicant registered under GST*: Yes No

9) If yes, is the applicant registered under Composite Scheme of GST: Yes / No

10) GST No 13AFSP231C5A1ZY

11) Pesticide Licence No* 130957D19TH4-3253 Valid Up to* / / Life
 Issued By

12) Micronutrient Licence No* E22538 Valid Up to* 20/03/2026
 Issued By

Signature and Photograph of Person Authorized to Represent the Applicant



Name* SHILB CHANDRA

Gender*: Male Female

Relationship with applicant*: Owner Partner Director Others

Shilb Chandra
 SHILB DURGAM FERTILIZER

Date: / /

PART C: MARKET INTELLIGENCE & SALES PLAN

22) For which area do you seek our Distributionship (Area of Operation)?

23) What are the main Crops that are cultivated in this area?

Type	Crop	Approx. Area	Approx. Volume
Field Crops	Indigo		
Field Crops			
Field Crops			
Vegetables			
Vegetables			
Vegetables			
Others			
Others			

24) Which are the key Herbicides sold in this area?

Molecules	Crops	Key Brands	Approx. Volume

25) Which are the key Fungicides sold in this area?

Molecules	Crops	Key Brands	Approx. Volume

26) Which are the key Pesticides sold in this area?

Molecules	Crops	Key Brands	Approx. Volume

27) Which are the key Micronutrients/ Crop supplements sold in this area?

Products	Crops	Key Brands	Approx. Volume

28) What is your sales plan for our products in the near future?*

Name of the Product	Quantity	
	Year 1	Year 2
Herbicides		
Herbicides		
Fungicides		
Fungicides		
Pesticides		
Pesticides		
Micronutrients		
Micronutrients		

29) Please share if you have any suggestions to improve business

PART B: BUSINESS BACKGROUND OF APPLICANT

13) Year of Establishment: 1994 Pesticides / Micronutrients: 2000

14) Number of years for which you are dealing in Pesticides / Micronutrients: Yes / No

15) Are you a Distributor of any other company dealing in Pesticides*: Yes / No

16) If yes, please share the following details on your business with these companies:

Company Name	Vintage of Relationship (In years)	Key Products Sold Last Year	Approximate Turnover Last Year
NAEL Industries Limited.	16	Profer-Super-Cornon	3 Lakhs
Crystal	8	Lava-905 Abakar, Missile.	20 Lakhs

17) Are you a Distributor of any other company dealing in Micronutrients*: Yes / No

18) If yes, please share the following details on your business with these companies:

Company Name	Vintage of Relationship (In years)	Key Products Sold Last Year	Approximate Turnover Last Year
Tag for: Kati Fertilizer			
Coromandel	10 years	Salfer	2 Lakhs
IFFCO	5 years	33% Zinc	3.5 Lakhs

19) Details of important markets/ regions in your area:

Name of the Market/ Region	Your approx. turnover from the market/ region	No. of your Retailers at the market/ region	Name of key Retailers
			1. 2. 3.
			1. 2. 3.
			1. 2. 3.

20) Are you involved in any other businesses related to agriculture*? Yes / No

If yes, please share if you are dealing in

Fertilizers as Distributor of Coromandel International Limited, IFFCO
 Seeds as Distributor of UACI Seeds & Bio Tech (P) Ltd, Pallishree L.T.
 Others (specify) _____

21) Are you involved in any other businesses NOT related to agriculture*? Yes / No

If yes, please share broad overview of the nature of business

PART F: GENERAL TERMS & CONDITIONS OF BUSINESS

Listed below are our general terms and conditions of conducting business

1. The company will designate an Area of Operation for the Distributor at the time of initiating the distributorship. The Distributor is required to restrict his operations to his designated Area of Operation only and should not venture beyond the area designated. However, subsequently, the Distributor can alter his Area of Operation but only after prior discussion with the responsible company official
2. The company will appoint a Sales Officer (SO) to serve the Area of Operation designated to the Distributor. While the SO will be first point of contact for the Distributor and should be able to resolve all queries of the Distributor, the Distributor can at any point contact the senior sales officials of the company responsible for this area. Further, for any queries the Distributor can contact the Head Office of the company by sending email at customer.care@universalagri.in or by calling the Customer Care Helpline at **+91 8336929010**
3. In addition to the SO, the company may appoint one or more permanent/ temporary sales team members to serve the area as it deems fit. The sales team members will primarily focus on conducting sales promotional activities in the area and engaging with existing or potential customers. The Distributor will be required to support the local sales team by guiding their sales promotional activities
4. The Distributor can place his orders with the respective SO either verbally or in writing or through any documented communication. A confirmation of the material ordered by the Distributor will be shared with him on his registered mobile via SMS/ Whatsapp at the time the order is entered into the company's CRM solution. In case of any issues, the Distributor is required to contact the SO urgently after receiving the intimation
5. The company will deliver material only against confirmed orders placed by the Distributor with the SO. In case the Distributor ever receives any material not ordered by him, either in terms of quantity, packing sizes, or products, the Distributor is required to inform the company about the discrepancy, within 48 hours of receiving the material by sending email at customer.care@universalagri.in. In the absence of any such emails or other documented communications, it will be assumed that the material received was as per orders placed
6. The company may deliver material at the location specified by the Distributor through 3rd party transporters either in full or part load. At the point of receiving the material from the transporter, the Distributor will be required to physically inspect the material and check the quantity, weight and condition of material supplied
7. The company will only dispatch material which are in saleable & good condition. So, if any damaged material is ever received by the Distributor, it is likely that the goods got damaged in transit. In such a situation, the Distributor should not accept the material and should urgently inform the respective SO of the company about the damage. If the Distributor accepts the material from the transporter, it should be only under express instruction of the respective SO. Further, the Distributor is required to send email at customer.care@universalagri.in on this incident within 48 hours of receiving the material. In the absence of any such emails or other documented communications, it will be assumed that the material received was not damaged in anyway
8. The Distributor may be required to pay to the transporter the freight charges at the point of accepting delivery only after inspection of material. The Distributor may be reimbursed for the freight paid either in part of full either by way of deduction from the bill or through a Credit Note
9. If the Distributor reports to have received any material not ordered by him or any material damaged in transit, and the same is verified by the responsible company official, the company may take back the material in question and may make the appropriate adjustments in its books of accounts
10. The company will send a hardcopy of the invoice along with the material. On receipt of the invoice, Distributor is required to reconcile the quantity, packing size and product mentioned on the invoice with the material received. In case of any discrepancy, the Distributor is required to inform the company about the issue within 48 hours of receiving the material by sending email at customer.care@universalagri.in. In the absence of any such emails or other documented communications, it will be assumed that the material received is as per invoice
11. The company will issue an official Price List of its products covering the area of operation of the Distributor at the beginning of each season. However, the company may revise the Price List from time to time. The Distributor is required to obtain a copy of this Price List or revisions made thereafter either from the respective SO or by sending an email at customer.care@universalagri.in. The company will invoice its products only at the prices mentioned on the Price List. The Distributor should not expect any prices other than those mentioned on the Price List unless there is a documented communication of the same issued by the Head Office of the company.
12. The company may from time to time, issue benefit schemes covering the Distributor's area of operation. These benefits are typically linked to prompt payments and bulk sale volumes. The Distributor is required to obtain copies of these schemes from the respective SO or by sending email at customer.care@universalagri.in. The company will provide these benefits only by following the specific terms and conditions mentioned in the scheme. The Distributor should not expect any benefits other than those mentioned on the scheme unless there is a documented communication of the same issued by the Head Office of the company.
13. The company will only sanction the prices and benefits/ schemes mentioned on documented official communications issued by the Head Office of the company. The company will be under no obligation to accept any claims by the Distributor on prices or benefits/ schemes not mentioned on any official communications issued by the Head Office of the company for the Distributor's area of operation. If the local sales representatives commit any special prices or benefits/ schemes, the Distributor is required to obtain an official communication of the same issued by the Head Office of the company before acting on the basis of such commitments
14. The company will accept payment only through Fund Transfers (RTGS/ NEFT/ IMPS) or crossed cheques drawn on any banks other than cooperative banks. The company will not accept any payments in cash. However, if in any special circumstances, the company agrees to accept payment in cash, the Distributor is required to obtain a Money Receipt of the company for such payments from the company official accepting this payment

PART D: FINANCIAL INFORMATION OF APPLICANT

30) Primary Bank Account of Business*

Name of the Bank

PUNJAB NATIONAL BANK

Name & address of Branch

PUNJAB NATIONAL BANK

IFSC Code of Branch

PNB00022920

Account No

0223030019757

Type of Account: Savings/Current/OD

31) Does the applicant have CC/OD facility from any bank? Yes / No

If Yes, Name of Bank

Name & address of Branch

32) Security Deposit* of Rs. paid through Cheque No. / RTGS

33) Is the Office/ Shop used by the Distributor, owned by the Distributor? Yes / No

If Yes, approx. size / Address:

VILLU+PO-JIBANTI

34) Is the Godown used by the Distributor, owned by the Distributor? Yes / No

35) If Yes, approx. size / Address:

VILLU+PO-JIBANTI

36) Number of staff employed by the applicant

37) Does the applicant own any 2-wheeler? Yes / No

If Yes, Number of such vehicles: used for Business / Personal / Both

38) Does the applicant own any 4-wheeler? Yes / No

If Yes, Number of such vehicles: used for Business / Personal / Both

39) Brief details of property owned by the applicant*:

Does the applicant own any land parcels? Yes / No

Does the applicant own any house property? Yes / No

Part E: List of Documents to be Provided

Signed, sealed and dated Distributorship Form along with the following mandatory documents	
For Proprietorship	<ol style="list-style-type: none"> Signed copy of ID Proof (Aadhaar Card/ Passport/ Driving License) Signed copy of Address Proof (Aadhaar Card/ Passport) Signed copy of PAN Signed copy of GST Certificate (if applicable) Signed copy of Pesticide License Signed copy of Micronutrient License Statement of primary bank account(s) of business evidencing debit and credit transactions, for the last 3 months
Additional documents for Partnership Firm	<ol style="list-style-type: none"> Signed copy of registered partnership deed Authorization from all partners allowing representative to act and sign on behalf of the firm
Additional documents for Private Limited Company	<ol style="list-style-type: none"> Signed copy of Memorandum and Articles of Association BOD resolution allowing representative to act and sign on behalf of the company

Customer Care

Email ID: uaci.ngp2@gmail.com / customer.care@universalagri.in

Mobile No: +91 7410040857 / 8336929010

Checklist for Sales Team Member Opening Distributorship


Particulars	Yes	No
Distributorship Form		
1 14 Mandatory fields on Page 1 filled up		
2 4 Mandatory fields on Page 2 filled up		
3 2 Mandatory fields on Page 3 filled up		
4 6 Mandatory fields on Page 4 filled up		
5 4 Mandatory fields on Page 6 filled up		
Signature of representative added on Page 1		
Photograph of representative affixed on Page 1		
Signature of representative added on Page 6		
Supporting Documents		
ID Proof (Aadhaar Card/ Passport/ Driving License)		
Name on ID proof tallies with PAN		
Signed and stamped		
Signed copy of Address Proof (Aadhaar Card/ Passport)		
Name on address proof tallies with ID Proof		
Address on address proof tallies with PAN / License		
Signed and stamped		
Signed copy of PAN		
Name on PAN tallies with ID proof		
Signed and stamped		
Signed copy of GST Certificate (if applicable)		
Name on Certificate tallies with ID Proof		
Signed and stamped		
Signed copy of Pesticide License		
Name on license tallies with ID Proof		
License is valid on the date of form		
If not, proof of application for renewal has been collected		
Signed and stamped		
Signed copy of Pesticide License		
Name on license tallies with ID Proof		
License is valid on the date of form		
If not, proof of application for renewal has been collected		
Signed and stamped		
Statement of primary bank account(s) of business		
Name on account tallies with ID Proof		
Period is for last 3 months		
Primary bank account of business with significant transactions		
Signed and stamped		
Blank Cheques		
3 cheques		
Not of any cooperative banks		
Contains valid signature of representative and stamp		
Contains no date		
Is not crossed		
Security Deposit has been collected		
Existing Distributor of UACI Seeds: 8 Biotech/ Swarna Seeds		
Effect on Existing Network		
Name of the nearest distributors: (can be more than 1):		
Distance from the nearest distributors::		

Proposed Business Volume for this FY (in Rs Lakhs) _____

Credit Limit Required (in Rs Lakhs) _____

Approved By: (all forms have to be approved by respective GICs)

Name of Company Official: Manik Saha

Signature of Company Official: 



भारत सरकार
Government of India



भारतीय पहचान निकाय
Unique Identification Authority of India

संस्थापक चर/ Enrolment No.: 0849 421217504

पिता का नाम
Suman Chandra

जन्म तिथि
12/01/1981
जन्म स्थान
Mandakani West Bengal - 741 94
9475045436



आधार संख्या / Your Aadhaar No. :
3744 7521 8151
UID : 9181 0190 8654 0941



ऑफिस पते
Suman Chandra
असतो/DOB: 24/02/1980
पुरु/ MALE

3744 7521 8151
UID : 9181 0190 8654 0941

डाउनलोड तिथि: 01/08/2021



- आधार एक सुरक्षित, अनन्य, अनिवार्य रूप से एक
- पहचान प्रमाण है / Aadhaar Card / Aadhaar प्रमाण
- आधार को सुरक्षित रखें।
- आधार को सुरक्षित रखें।

INFORMATION

- Aadhaar is a proof of identity, not of citizenship
- Verify Identity using Secure QR Code / Offline XOL / Online Authentication.
- This is electronically generated paper.

- आधार एक सुरक्षित, अनन्य, अनिवार्य रूप से एक पहचान प्रमाण है।
- आधार सिविलता का प्रमाण नहीं है।
- आधार को सुरक्षित रखें।
- आधार को सुरक्षित रखें।
- आधार को सुरक्षित रखें।
- Aadhaar is valid throughout the country
- Aadhaar helps you avail various Government and non-Government services easily.
- Keep your mobile number & email ID updated in Aadhaar.
- Carry Aadhaar in your smart phone - use mAadhaar App

आधार संख्या / Your Aadhaar No. :
3744 7521 8151
UID : 9181 0190 8654 0941



3744 7521 8151
UID : 9181 0190 8654 0941

डाउनलोड तिथि: 01/08/2021

SHIBDURG FERTILIZER
Proprietor

15. The Distributor paying through cheque must ensure that the cheque issued by him is honored on the date of the cheque. If the bank on whom the cheque is drawn, debitors the cheque for reasons related to "Insufficient Funds", then the company will levy a cheque Dishonor charge on the Distributor without prejudicing its right to seek legal recourse for such dishonor.
16. The company will provide a standard credit period of 90 days from the date of the invoice. The company may offer Cash Discounts for paid dues remaining unpaid above 180 days will be considered as Overdue. The company may apply interest on overdue payments.
17. The company will not accept any Sales Return unless the material supplied were damaged in transit. For returning such damaged materials relating to sales return, the company follows a Sales Return Policy. The Distributor is required to follow the terms of this policy for material returned for material returned in violation to its Sales Return policy, either in the form of material or funds. All such transactions will be considered as personal and unsanctioned and the company will not be liable for the outcome of such transactions.
18. The Distributor will not handover any material to any member of the sales team without specific written instruction issued by the Head Office of the company.
19. The Distributor is required to maintain the integrity of the packaging in which the products are supplied by the company at all times and is required not to tamper with the package, designs, logos and trademarks will be counted as an infringement of the intellectual property rights of the company.
20. The Distributor is required to comply with all requirements of GST as applicable to him, related to periodic Returns, Credit Notes and others with respect to its transactions with the company. Further, the Distributor may be required to share with the company, upon request, documents supporting compliance at the end of every 6 months either on his registered email or through any other preferred mode of communication. However, the Distributor can ask for the updated account statement at any time by sending email at customer.care@universitysalgrin.in or by calling the Customer Care Helpline at +91 8336929010.
21. The company will share with the Distributor, a Confirmation of Accounts at the end of each financial year either on his registered email or through any other preferred mode of communication. The Distributor is required to review the account statement and reconcile the balance on the statement with the balance in his books of accounts. Upon completion of review, the Distributor will be required to sign and seal on the Confirmation and hand it over to the TSM in addition to these, the company may from time to time issue communications on these and/or other business policies which may, from the date of such communication, supersede any business practices or policies previously followed by the company including but not limited to the ones mentioned above.
22. Disputes, if any, will be subject to the jurisdiction of the courts of Kolkata, West Bengal.

I, Saumika Chouda acting on behalf of Shib Durga Fertilizers
 (Name of Representative) (Name of Distributor)

hereby acknowledge that

1. I have read, understood and agreed to all the terms and conditions of business
2. All information provided in this form as well as in the enclosed documents, if any, are provided by me and are true to the best of my knowledge and understanding

SHIB DURGA FERTILIZER

Proprietor

(Signature of Representative of Distributor)

(Stamp of Distributor)

Date:

Place:

Name of Company Official	Signature of Company Official
<u>Sukhen Banerjee</u>	<u>[Signature]</u>



FORM 'A 2'
ACKNOWLEDGEMENT
[See Clause 8(3)]

Name of the concern: SOUMITRA CHANDRA
Letter of Authorization No. F22538
Date of Issue: 04/09/2018
Renewal with effect from 31/03/2021

Valid Upto: 30/03/2026

Received from M/s SOUMITRA CHANDRA a complete Memorandum of Intimation alongwith Form O, fee of Rs. 1250 by Reference /GRN bearing number 192020210250476428 dated 26/03/2021 as LOA for Retail Dealer for Subdivision :Kandi

2. This acknowledgement shall be deemed to be the letter of authorisation entitling the applicant to carry on the business as applied for, for a period of 5 years from the date of issue of this Memo of Acknowledgement unless suspended or revoked by the competent authority.

Annexure - A

Shop Details :

Jl no : 31 , Dag no : 1294 , Khatian no : 229 , Road : JIBANTI , Mouza : Uday Chandpur , Block : KANDI
SADAR , Subdivision :Kandi , District :Murshidabad , State :West Bengal

Storage details

(1) Jl no : 31 , Dag no : 1294 , Khatian no : 229 , Road : JIBANTI , Mouza : Uday Chandpur , Block : KANDI
SADAR , Subdivision :Kandi , District :Murshidabad , State :West Bengal

Annexure - B ('O' Form details)

Sl.	Company Name	Form number	Valid Upto	Fertilisers
1	M/S B.MUKHERJEE & COMPANY	BMC/21-22/03	2022- 04-10	Ammonium Sulphate (SARDAR), Diammonium Phosphate (18-46-0) (IRC,IG,KRIBCHO,IPL,PPL,RCF,NFCL,HIL,IFFCO), Murate of Potash(MOP) (IPL,IRC,PPL,KRIBCHO,NFCL,IFFCO,CIL,HIL,ZUARI), Neem Coated Urea (IRC,PPL,IPL,RCF,NFCL,KRIBCHO,IFFCO,HIL,ZUARI,CIL), N.P.K. (10-26-26) (IRC,PPL,CIL,ZUARI,IFFCO), N.P.K. (12-32-16) (IRC,CIL), N.P.K. (14-35-14) (IRC,CIL), N.P.K. (15-15-15) (RCF,GOPAL), Single Superphosphate (16% P2O5 Granulated) (JAYASHREE,IRC,CIL,LAXMI), Single Superphosphate (16% P2O5 Powdered) (JAYASHREE,IRC,CIL,LAXMI)

Place: Kandi Dated: 5/08/2021

EMBD/IRCA FERTILISERS
S. Prasad
Proprietor

(Signature of Notified Authority)

[Signature]
Asstt. Director of Agric.
(Admin.)
Kandi, Murshidabad

[Signature]



FORM III
Govt. of West Bengal
Dept of Agriculture
Office of the DDA (Admin) Murshidabad

LICENCE TO SELL, STOCK OR EXHIBIT FOR SALE OR DISTRIBUTE INSECTICIDES
[See sub-rules (4) of rule 10]

License Number P10957 Digitized License for 3253
License to Sell, stock/exhibit for sale/distribution of Insecticides for District - Murshidabad
in the premises situated at Annexure - A

is granted to -
M/s SHIB DURGA FERTILIZER
Shop Address :

Jl no : 31 Dag no : 1292, Khatlan no : 464, Road : JIBANTI, Mouza : Uday Champdur,
Block : KANDI SADAR, Subdivision : Kano, District : Murshidabad, State : West Bengal

Email : shibdurgafertilizer@gmail.com
Mobile no : 9475245438
as specified here under— Annexure - B

2. The insecticide(s) shall be Sell, stock/exhibit for sale/distribution of insecticides under
the direction and supervision of the following expert staff:

(a) For Sell, stock/exhibit for sale/distribution of insecticides :
SANTIPADA BISHNU (Graduate with degree in Science with Chemistry/Zoology/Botany)

3. The licence is subject to such conditions as may be specified in the rules for the time being
in force under the Insecticides

Act, 1968 as well as the conditions on the certificate of registration and others as stated
below

Place:

Dated : _____

(Signature of the licensing officer)



SHIB DURGA FERTILIZER
Proprietor

[Handwritten Signature]
14-10-2020



Government of India
And
Government of West Bengal
Form GST REG-06

Registration Certificate

Registration Number: 19AV1PCD169Q12V

1	Legal Name	M/S. NITRA CHANDRA				
2	Trade Name, if any	SHIBDURGA FERTILIZER				
3	Constitution of Business	Proprietorship				
4	Address of Principal Place of Business	NIL, JIBANTI, JIBANTI, Murshidabad, West Bengal, 742136				
5	Date of Liability	26/07/2017				
6	Period of Validity	From	26/07/2017	To	10	N/A
7	Type of Registration	Regular				
8	Particulars of Approving Authority					

Signature

Name

Registration

Jurisdiction Office

9 Date of issue of Certificate

26/07/2017

Note: The registration certificate is required to be prominently displayed at all places of business in the State.

This is a system generated digitally signed Registration Certificate issued based on the deemed approval of the application for registration.

SHIBDURGA FERTILIZER


Proprietor

SHIB DURGA FERTILIEZER

SALER OF FERTIZER & PESTISIDE

P.O. JIBANTI, P.S. KANDI, Dist. MURSHIDABAD

Phone : 9475245438, E-mail : shibdurgafertilizer@gmail.com

GST No. 19AFJPC3165Q1ZY

Ref. No.....

Date :

SHIB DURGA FERTILIZER

Soumitra Sen

Proprietor