

Checklist for Sales Team Member Opening Distributorship

Particulars		Yes	No
Distributorship Form			
1	14 Mandatory fields on Page 1 filled up		
2	4 Mandatory fields on Page 2 filled up		
3	2 Mandatory fields on Page 3 filled up		
4	6 Mandatory fields on Page 4 filled up		
5	4 Mandatory fields on Page 6 filled up		
	Signature of representative added on Page 1		
	Photograph of representative affixed on Page 1		
	Signature of representative added on Page 6		
Supporting Documents			
	ID Proof (Aadhaar Card/ Passport/ Driving License)	✓	
	Name on ID proof tallies with PAN		
	Signed and stamped		
	Signed copy of Address Proof (Aadhaar Card/ Passport)		
	Name on address proof tallies with ID Proof	✓	
	Address on address proof tallies with PAN / License		
	Signed and stamped		
	Signed copy of PAN		
	Name on PAN tallies with ID proof		
	Signed and stamped		
	Signed copy of GST Certificate (if applicable)	✓	
	Name on Certificate tallies with ID Proof		
	Signed and stamped		
	Signed copy of Pesticide License		
	Name on license tallies with ID Proof		
	License is valid on the date of form		
	If not, proof of application for renewal has been collected	✓	
	Signed and stamped		
	Signed copy of Pesticide License		
	Name on license tallies with ID Proof		
	License is valid on the date of form		
	If not, proof of application for renewal has been collected		
	Signed and stamped	✓	
	Statement of primary bank account(s) of business		
	Name on account tallies with ID Proof		
	Period is for last 3 months		
	Primary bank account of business with significant transactions		
	Signed and stamped	✓	
	Blank Cheques		
	3 cheques		
	Not of any cooperative banks		
	Contains valid signature of representative and stamp		
	Contains no date		
	Is not crossed		
	Security Deposit has been collected		
	Existing Distributor of UACI Seeds & Biotech/ Swarna Seeds		
	Effect on Existing Network		
	Name of the nearest distributors (can be more than 1):		
	Distance from the nearest distributors:		

Proposed Business Volume for this FY (in Rs Lakhs)	8
Credit Limit Required (in Rs Lakhs)	3

Approved By: (all forms have to be approved by respective GICs)	
Name of Company Official	Signature of Company Official
Sandeep Kansalya	S. Kansalya

License Number 2727



Date 01/08/2015


License to manufacture / sell, stock or exhibit for sale or distribute insecticide(s) / carrying out commercial pest control operations in the premises situated at GRACY KALARIYA TEM, INDORE (Complete address along with PIN Code)

is granted to M/s (Name, Complete Address, e-mail etc.) JAI SIYARAO KRISHN SEWARAO

as specified hereunder; -

Sl. No.	Particular's of the insecticide	Number of Certificate of Registration	Date of grant of Licence	Validity of Licence, wherever applicable
1	2	3	3	5
	EXTENT AS PER P.C.			
	As Per List Attached			
	S.No. 01.10.553Dt. 28/7/2011			

- The insecticide(s) shall be manufactured / sell, stock or exhibit for sale or distribute insecticide/commercial pest control operations under the direction and supervision of the following expert staff:
 - For manufacture : Name(s) and designation of the expert staff (Insecticide wise, if any); and
 - For sale / stock / pest control operations: Name and designation of the expert staff name **SHRI SHAMSOAJ NAGAR**
- The licence is subject to such conditions as may be specified in the rules for the time being in force under the insecticides Act, 1968 as well as the conditions on the certificate of registration and others as started below.


Licensing Authority
Signature of the
Director of Agriculture
Licensing Officer Seal
Distt. INDORE (M. P.)

CONDITIONS

- This licence shall be displayed in the prominent place in the premises for which the licence is being issued and shall be produced for inspection as and when required by an Insecticide Inspector, licensing officer or any other officer authorised by the Government in this regard.
- Any change in the name of the expert staff, named in the licence, shall forthwith be reported to the licensing officer.
- The licensee shall scrupulously comply with each and every condition of registration of the insecticide(s), failing which the licence is liable to be cancelled.
- No insecticide shall be sold or exhibited for sale or distributed or issued for use in commercial pest control operations except in packages approved by the Registration Committee from time to time.
- If the licensee wants to manufacture / sell, stock or exhibit for sale or distribute / stock and use for commercial pest control operations, any additional insecticide, he may apply to the licensing officer for addition in the licence for each such insecticide on payment of the prescribed fee.
- For pest control operations an application for the renewal of the licence shall be made as laid down in sub-rule (3A) of rule 10 of the Insecticides Rules, 1971.
- The licensee shall comply with the provisions of the Insecticides Act, 1968, and the rules made there under for the time being in force.
- The licence also authorizes the storage and stocking of insecticide(s) manufactured at the licensed premises, in the factory premises for sale by way of wholesale dealing by the licensee.
- The licensee shall maintain the record of 'date expired insecticides' separately in the format as per Appendix A.
- The licensee shall maintain the record of sale / distribution of insecticides in the format as per Appendix B and shall submit monthly return to the Licensing Officer.
- The licensee shall maintain the stock register for technical and formulated products separately as per Appendix C1 and C2, respectively. (For manufacturer only)
- The licensee shall submit the monthly return for technical grade and formulated insecticides separately as per Appendix D1 and D2, respectively. (For manufacturer only)
- The licensee shall maintain a record of periodical medical examination of persons engaged in connection with insecticides as per Appendix E.
- All the registers are to be kept under secured custody by the Licensee and shall be provided for scrutiny any time to the insecticide Inspector, Licensing Officer or any other officer authorised by the Government in this regard.