



UNIVERSAL AGRO CHEMICAL INDUSTRIES

16, India Exchange Place, 3rd Floor, Room No: 6,
Kolkata – 700001, West Bengal, India
Contact No : +91 (033) 24649581
Website: www.universलगri.net

APPLICATION FOR DISTRIBUTORSHIP

PART A: Basic Information of Applicant

- Name of the Organization* OM SANTI BABA BEEF BHANDARA
- Full Postal Address for correspondence*:
Type of Location: Office Shop Godown Residence
Street Name SUNDARPORE DELHI MORE DARBHANGA
P.O DELHI MORA District
State BIHAR PIN Code 846009
- Nature of the Entity*: Sole Proprietorship Partnership Private Limited Co.
Cooperative/ Society Others (Specify)
- Name of Representative*: Proprietor / Managing Partner / Director / Authorised Signatory
- Telephone No:
Office /Shop Landline: (STD Code)
Residence Landline: (STD Code)
Mobile*: +91 9762974370 WhatsApp Mobile: +91 9407070075
Email ID*: UMAPATI@MISHRA3427@gmail.com
- Preferred mode of communication:
- Income Tax Permanent Account No*:
- Is the applicant registered under GST*: Yes No
- If yes, is the applicant registered under Composite Scheme of GST : Yes / No
- GST No 10BHDPM2493N223
- Pesticide Licence No* D-122150207229924 Valid Up to* / /
Issued By
- Micronutrient Licence No* Valid Up to* / /
Issued By

Signature and Photograph of Person Authorized to Represent the Applicant



Name* UMAPATI MISHRA

Gender*: Male Female

Relationship with applicant*: Owner Partner Director Others

Signature* ओम शान्ति बाबू भंडार
उमपति मिश्रा
प्रोपराइटर

Date: / /

PART B: BUSINESS BACKGROUND OF APPLICANT

13) Year of Establishment:

14) Number of years for which you are dealing in Pesticides / Micronutrients:

15) Are you a Distributor of any other company dealing in Pesticides*: Yes / No

16) If yes, please share the following details on your business with these companies:

Company Name	Vintage of Relationship (In years)	Key Products Sold Last Year	Approximate Turnover Last Year

17) Are you a Distributor of any other company dealing in Micronutrients*: Yes / No

18) If yes, please share the following details on your business with these companies:

Company Name	Vintage of Relationship (In years)	Key Products Sold Last Year	Approximate Turnover Last Year

19) Details of important markets/ regions in your area:

Name of the Market/ Region	Your approx. turnover from the market/ region	No. of your Retailers at the market/ region	Name of key Retailers
			1. 2. 3.
			1. 2. 3.
			1. 2. 3.

20) Are you involved in any other businesses related to agriculture*? Yes / No

If yes, please share if you are dealing in

Fertilizers as Distributor of _____

Seeds as Distributor of _____

Others (specify) _____

21) Are you involved in any other businesses **NOT** related to agriculture*? Yes / No

If yes, please share broad overview of the nature of business:

PART C: MARKET INTELLIGENCE & SALES PLAN

22) For which area do you seek our Distributorship (Area of Operation)*?

23) What are the main Crops that are cultivated in this area?

Type	Crop	Approx. Area	Approx. Volume
Field Crops			
Field Crops			
Field Crops			
Vegetables			
Vegetables			
Vegetables			
Others			
Others			
Others			

24) Which are the key Herbicides sold in this area?

Molecules	Crops	Key Brands	Approx. Volume

25) Which are the key Fungicides sold in this area?

Molecules	Crops	Key Brands	Approx. Volume

26) Which are the key Pesticides sold in this area?

Molecules	Crops	Key Brands	Approx. Volume

27) Which are the key Micronutrients/ Crop supplements sold in this area?

Products	Crops	Key Brands	Approx. Volume

28) What is your sales plan for our products in the near future*?

Name of the Product	Quantity	
	Year 1	Year 2
Herbicides		
Herbicides		
Fungicides		
Fungicides		
Pesticides		
Pesticides		
Micronutrients		
Micronutrients		

29) Please share if you have any suggestions to improve business

PART D: FINANCIAL INFORMATION OF APPLICANT

30) Primary Bank Account of Business*:

Name of the Bank STATE BANK OF INDIA

Name & address of Branch BASUDIPUR DARBHANGA

IFSC Code of Branch SBIN001P046

Account No 374159748 Type of Account: Savings/Current/OD

31) Does the applicant have CC/OD facility from any bank*? Yes / No

If Yes, Name of Bank

Name & address of Branch

CC/OD Limit (Approx. in Rs lakhs)

32) Security Deposit* of Rs. 10000 paid through Cheque No. / RTGS

33) Is the Office/ Shop used by the Distributor, owned by the Distributor*? Yes / No

If Yes, approx. size Address:

34) Is the Godown used by the Distributor, owned by the Distributor*? Yes / No

35) If Yes, approx. size Address:

36) Number of staff employed by the applicant

37) Does the applicant own any 2-wheeler? Yes / No

If Yes, Number of such vehicles used for Business / Personal / Both

38) Does the applicant own any 4-wheeler? Yes / No

If Yes, Number of such vehicles used for Business / Personal / Both

39) Brief details of property owned by the applicant*:

Does the applicant own any land parcels? Yes / No

Does the applicant own any house property? Yes / No

Part E: List of Documents to be Provided

Signed, sealed and dated Distributorship Form along with the following mandatory documents	
For Proprietorship	1. Signed copy of ID Proof (Aadhaar Card/ Passport/ Driving License) 2. Signed copy of Address Proof (Aadhaar Card/ Passport) 3. Signed copy of PAN 4. Signed copy of GST Certificate (if applicable) 5. Signed copy of Pesticide License 6. Signed copy of Micronutrient License 7. Statement of primary bank account(s) of business evidencing debit and credit transactions, for the last 3 months
Additional documents for Partnership Firm	8. Signed copy of registered partnership deed 9. Authorization from all partners allowing representative to act and sign on behalf of the firm
Additional documents for Private Limited Company	7. Signed copy of Memorandum and Articles of Association 8. BOD resolution allowing representative to act and sign on behalf of the company

Customer Care

Email ID: uaci.ngp2@gmail.com / customer.care@universalagri.in

Mobile No: +91 7410040857 / 8336929010

ओम शान्ति खाद बीज भंडार
प्रोपराइटर

PART F: GENERAL TERMS & CONDITIONS OF BUSINESS

Listed below are our general terms and conditions of conducting business

1. The company will designate an Area of Operation for the Distributor at the time of initiating the distributorship. The Distributor is required to restrict his operations to his designated Area of Operation only and should not venture beyond the area designated. However, subsequently, the Distributor can alter his Area of Operation but only after prior discussion with the responsible company official.
2. The company will appoint a Sales Officer (SO) to serve the Area of Operation designated to the Distributor. While the SO will be first point of contact for the Distributor and should be able to resolve all queries of the Distributor, the Distributor can at any point contact the senior sales officials of the company responsible for this area. Further, for any queries the Distributor can contact responsible personnel at the Head Office of the company by sending email at **customer.care@universalagri.in** or by calling the Customer Care Helpline at **+91 8336929010**
3. In addition to the SO, the company may appoint one or more permanent/ temporary sales team members to serve the area as it deems fit. The sales team members will primarily focus on conducting sales promotional activities in the area and engaging with existing or potential customers. The Distributor will be required to support the local sales team by guiding their sales promotional activities
4. The Distributor can place his orders with the respective SO either verbally or in writing or through any documented communication. A confirmation of the material ordered by the Distributor will be shared with him on his registered mobile via SMS/ Whatsapp at the time the order is entered into the company's CRM solution. In case of any issues, the Distributor is required to contact the SO urgently after receiving the intimation
5. The company will deliver material only against confirmed orders placed by the Distributor with the SO. In case the Distributor ever receives any material not ordered by him, either in terms of quantity, packing sizes, or products, the Distributor is required to inform the company about the discrepancy, within 48 hours of receiving the material by sending email at **customer.care@universalagri.in**. In the absence of any such emails or other documented communications, it will be assumed that the material received was as per orders placed
6. The company may deliver material at the location specified by the Distributor through 3rd party transporters either in full or part load. At the point of receiving the material from the transporter, the Distributor will be required to physically inspect the material and check the quantity, weight and condition of material supplied
7. The company will only dispatch material which are in saleable & good condition. So, if any damaged material is ever received by the Distributor, it is likely that the goods got damaged in transit. In such a situation, the Distributor should not accept the material and should urgently inform the respective SO of the company about the damage. If the Distributor accepts the material from the transporter, it should be only under express instruction of the respective SO. Further, the Distributor is required to send email at **customer.care@universalagri.in** on this incident within 48 hours of receiving the material. In the absence of any such emails or other documented communications, it will be assumed that the material received was not damaged in anyway
8. The Distributor may be required to pay to the transporter the freight charges at the point of accepting delivery only after inspection of material. The Distributor may be reimbursed for the freight paid either in part or full either by way of deduction from the bill or through a Credit Note
9. If the Distributor reports to have received any material not ordered by him or any material damaged in transit, and the same is verified by the responsible company official, the company may take back the material in question and may make the appropriate adjustments in its books of accounts
10. The company will send a hardcopy of the invoice along with the material. On receipt of the invoice, Distributor is required to reconcile the quantity, packing size and product mentioned on the invoice with the material received. In case of any discrepancy, the Distributor is required to inform the company about the issue within 48 hours of receiving the material by sending email at **customer.care@universalagri.in**. In the absence of any such emails or other documented communications, it will be assumed that the material received is as per invoice
11. The company will issue an official Price List of its products covering the area of operation of the Distributor at the beginning of each season. However, the company may revise the Price List from time to time. The Distributor is required to obtain a copy of this Price List or revisions made thereafter either from the respective SO or by sending an email at **customer.care@universalagri.in**. The company will invoice its products only at the prices mentioned on the Price List. The Distributor should not expect any prices other than those mentioned on the Price List unless there is a documented communication of the same issued by the Head Office of the company.
12. The company may from time to time, issue benefit schemes covering the Distributor's area of operation. These benefits are typically linked to prompt payments or special products or bulk sale volumes. The Distributor is required to obtain copies of these schemes from the respective SO or by sending email at **customer.care@universalagri.in**. The company will provide these benefits only by following the specific terms and conditions mentioned in the scheme. The Distributor should not expect any benefits other than those mentioned on the scheme unless there is a documented communication of the same issued by the Head Office of the company.
13. The company will only sanction the prices and benefits/ schemes mentioned on documented official communications issued by the Head Office of the company. The company will be under no obligation to accept any claims by the Distributor on prices or benefits/ schemes not mentioned on any official communications issued by the Head Office of the company for the Distributor's area of operation. If the local sales representatives commit any special prices or benefits/ schemes, the Distributor is required to obtain an official communication of the same issued by the Head Office of the company before acting on the basis of such commitments
14. The company will accept payment only through Fund Transfers (RTGS/ NEFT/ IMPS) or crossed cheques drawn on any banks other than cooperative banks. The company will not accept any payments in cash. However, if in any special circumstances, the company agrees to accept payment in cash, the Distributor is required to obtain a Money Receipt of the company for such payments from the company official accepting this payment.

15. The Distributor paying through cheque must ensure that the cheque issued by him is honored on the date of the cheque. If the bank on whom the cheque is drawn, dishonors the cheque for reasons related to "Insufficient Funds", then the company will levy a cheque Dishonor charge on the Distributor without prejudicing its right to seek legal recourse for such dishonor
16. The company will provide a standard credit period of 90 days from the date of the invoice. The company may offer Cash Discounts for paying dues within 90 days, the details of which are usually provided in the Price List or Schemes applicable for the period. Dues remaining unpaid above 180 days will be considered as Overdue. The company will levy interest @12% per annum on Overdue
17. The company will not accept any Sales Return unless the material supplied were damaged in transit. For returning such damaged materials, the company follows a Sales Return Policy. The Distributor is required to follow the terms of this policy for matters relating to sales return and obtain prior approval from the responsible SO before dispatching material. The company will not provide any credit for material returned in violation to its Sales Return policy
18. The Distributor is required to not enter into any financial transactions with any member of the sales team, either in the form of material or funds. All such transactions will be considered as personal and unsanctioned and the company will not be liable for the outcome of such transactions
19. The Distributor will not handover any material to any member of the sales team without specific written instruction issued by the Head Office of the company
20. The Distributor is required to maintain the integrity of the packaging in which the products are supplied by the company at all times and is required not to tamper with the packets, designs, logos and trademarks of the company in any way. Any unauthorized use of the company's designs, logos and trademarks will be counted as an infringement of the intellectual property rights of the company
21. The Distributor is required to comply with all requirements of GST as applicable to him, related to periodic Returns, Credit Notes and others with respect to its transactions with the company. Further, the Distributor may be required to share with the company, upon request, documents supporting compliance of such requirements of GST
22. The company will share with the Distributor, an Account Statement at the end of every 6 months either on his registered email or through any other preferred mode of communication. However, the Distributor can ask for his updated account statement at any time by sending email at customer.care@universalagri.in or by calling the Customer Care Helpline at **+91 8336929010**
23. The company will share with the Distributor, a Confirmation of Accounts at the end of each financial year either on his registered email or through any other preferred modes of communication. The Distributor is required to review the account statement and reconcile the balance on the statement with the balance in his books of accounts. Upon completion of review, the Distributor will be required to sign and seal on the Confirmation and hand it over to the TSM
24. In addition to these, the company may from time to time issue communications on these and/ or other business policies which may, from the date of such communication, supersede any business practices or policies previously followed by the company including but not limited to the ones mentioned above
25. Disputes, if any, will be subject to the jurisdiction of the courts of Kolkata, West Bengal.

I, Om Santosh Khud Bhandar acting on behalf of Umapati Mishra
 (Name of Representative*) (Name of Distributor*)

hereby acknowledge that

1. I have read, understood and agreed to all the terms and conditions of business
2. All information provided in this form as well as in the enclosed documents, if any, are provided by me and are true to the best of my knowledge and understanding

(Signature of Representative of Distributor)

Date:

Place:

ओम सान्त खड बीज भंडार
 Umapati Mishra
 प्रोपराइटर

(Stamp of Distributor*)

ओम सान्त खड बीज भंडार
 Umapati Mishra
 प्रोपराइटर

Name of Company Official	Signature of Company Official

For Internal Use

Checklist for Sales Team Member Opening Distributorship

	Particulars	Yes	No
Distributorship Form			
1	14 Mandatory fields on Page 1 filled up		
2	4 Mandatory fields on Page 2 filled up		
3	2 Mandatory fields on Page 3 filled up		
4	6 Mandatory fields on Page 4 filled up		
5	4 Mandatory fields on Page 6 filled up		
	Signature of representative added on Page 1		
	Photograph of representative affixed on Page 1		
	Signature of representative added on Page 6		
Supporting Documents			
	ID Proof (Aadhaar Card/ Passport/ Driving License)		
	Name on ID proof tallies with PAN	✓	
	Signed and stamped	✓	
	Signed copy of Address Proof (Aadhaar Card/ Passport)		
	Name on address proof tallies with ID Proof	✓	
	Address on address proof tallies with PAN / License	✓	
	Signed and stamped		
	Signed copy of PAN		
	Name on PAN tallies with ID proof	✓	
	Signed and stamped		
	Signed copy of GST Certificate (if applicable)		
	Name on Certificate tallies with ID Proof	✓	
	Signed and stamped		
	Signed copy of Pesticide License		
	Name on license tallies with ID Proof		
	License is valid on the date of form		
	If not, proof of application for renewal has been collected		
	Signed and stamped		
	Signed copy of Pesticide License		
	Name on license tallies with ID Proof		
	License is valid on the date of form		
	If not, proof of application for renewal has been collected		
	Signed and stamped		
	Statement of primary bank account(s) of business		
	Name on account tallies with ID Proof	✓	
	Period is for last 3 months	✓	
	Primary bank account of business with significant transactions	✓	
	Signed and stamped	✓	
	Blank Cheques		
	3 cheques	✓	
	Not of any cooperative banks		
	Contains valid signature of representative and stamp	✓	
	Contains no date	✓	
	Is not crossed	✓	
	Security Deposit has been collected	✓	
	Existing Distributor of UACI Seeds & Biotech/ Swarna Seeds		
	Effect on Existing Network		
	Name of the nearest distributors (can be more than 1)		
	Distance from the nearest distributors		

Proposed Business Volume for this FY (in Rs Lakhs)	
Credit Limit Required (in Rs Lakhs)	

Approved By: (all forms have to be approved by respective GICs)	
Name of Company Official	Signature of Company Official



Government of India
Form GST REG-06
[See Rule 10(1)]

Registration Certificate

Registration Number : 10BHDPM2893N2Z3

1.	Legal Name	UMAPATI MISHRA			
2.	Trade Name, if any	OM SHANTI KHAD BEEJ BHANDAR			
3.	Constitution of Business	Proprietorship			
4.	Address of Principal Place of Business	NA, SUNDARPUR, DELHI MORE, Darbhanga, Bihar, 846005			
5.	Date of Liability				
6.	Period of Validity	From	13/07/2017	To	NA
7.	Type of Registration	Regular			
8.	Particulars of Approving Authority	Bihar			
Signature					
Signature Not Verified Digitally signed by DS GOODS AND SERVICES TAX NETWORK 1 Date: 2018.04.10 11:52:48 IST					
Name		Saurabh Kumar Singh			
Designation		Deputy Commissioner			
Jurisdictional Office		Darbhanga			
9. Date of issue of Certificate		10/04/2018			
Note: The registration certificate is required to be prominently displayed at all places of business in the State.					

This is a system generated digitally signed Registration Certificate issued based on the approval of application granted on 13/07/2017 by the jurisdictional authority.

FORM III
 LICENCE TO SELL, STOCK OR EXHIBIT FOR SALE OR DISTRIBUTE INSECTICIDES
 (See sub-rule (4) of rule 10)



License Type : District Level / DARBHANGA / New Licence
 License Number : D-IL21502072299242
 Date of grant of Licence : 02/07/2022



License to Sell, stock or exhibit for sale or distribute insecticide(s) in the premises situated at is granted to **M/s OM SHANTI KHAD BEEJ BHANDAR, SELLEXIBIT - PRO-UMAPATI MISHRA, DILLIMORE, AIRPORT ROAD, BASUDEOPUR, BLOCK-SADAR, DARBHANGA, DARBHANGA, DARBHANGA, BIHAR, INDIA, 846005 Mobile No: 8407070075 Email Id: umapatimishra3427@gmail.com**

as specified hereunder:

Sl. No.	Particulars of the insecticide	No. of Certificate of Registration	Imported/Manufactured By	Validity of Licence
1	Triacetonol EW 0.1% Min	CIR-465/2005-Triacetonol (EW)(251)-167	Godrej Agrovet Ltd	Permanent
2	Triacetonol GR 0.05% Min	CIR-490/2005-Triacetonol (GR)(252)-202	Godrej Agrovet Ltd	Permanent
3	Thiphonate Methyl 70% WP	CIR-111353/2014-Thiphonate Methyl (WP)(344)-25	Godrej Agrovet Ltd	Permanent
4	Cymoxani 8% + Mancozeb 64% WP	CIR-112531/2014-Cymoxani + Mancozeb (WP)(345)-15	Godrej Agrovet Ltd	Permanent
5	Methibuzin 20% WP	CIR-112962/2014-mATRIBUZIN (WP)(346)-40	Godrej Agrovet Ltd	Permanent
6	Propiconazole 25% EC	CIR-112527/2014-Propiconazole (EC)(345)-45	Godrej Agrovet Ltd	Permanent
7	Carbendazim 12% + Mancozeb 63% WP	CIR-111354/2014-Carbendazim + Mancozeb (WP)(344)-78	Godrej Agrovet Ltd	Permanent
8	Tricyclazole 75% WP	CIR-111350/2014-Tricyclazole (WP)(344)-29	Godrej Agrovet Ltd	Permanent
9	Fipronil 5% SC	CIR-111676/2017-Fipronil(SC)(344)-91	Godrej Agrovet Ltd	Permanent
10	Hexaconazole 5% SC	CIR-111680/2014-Hexaconazole (SC)(344)-77	Godrej Agrovet Ltd	Permanent
11	Imazathapyr 10% SL	CIR-112523/2014-Imazathapyr (SC)(345)-10	Godrej Agrovet Ltd	Permanent
12	Tebuconazole 25.9% EC	CIR-112517/2014-Tebuconazole(EC)(345)-29	Godrej Agrovet Ltd	Permanent
13	Difenoconazole 25% EC	CIR-112520/2014-Difenoconazole (EC)(345)-17	Godrej Agrovet Ltd	Permanent
14	Bispyribac Sodium 10% w/v SC	CIR-1948/2016-Bispyribac Sodium(SC)-07	Godrej Agrovet Ltd	Permanent
15	Propiconazole 13.9% w/w + Difenoconazole 13.9 w/w EC	CIR-130217/2015-Propiconazole + Difenoconazole (EC)(354)-220	Godrej Agrovet Ltd	Permanent
16	Myclobutanil 10% WP	CIR-112500/2014-Myclobutanil (WP)(345)-6	Godrej Agrovet Ltd	Permanent

2. The insecticide(s) shall be Sold, stocked or exhibited for sale or distribution under the direction and supervision of the following expert staff:

Sl. No.	Name	Designation	Qualification
1	BIJAY CHANDRA JHA	TECHNICAL PERSON	Graduate degree in Science with Chemistry

3. The licence is subject to such conditions as may be specified in the rules for the time being in force under the Insecticides Act, 1968 as well as the conditions on the certificate of registration and others as stated below

Issue Date: 02/07/2022

Signature of the licensing officer
 Designation: District Agriculture Officer, DARBHANGA
 Agriculture Department, DARBHANGA
 This licence is system generated and does not require
 The Signature or Stamp in order to be consider valid.

CONDITIONS

- The licence shall be displayed in the prominent place in the premises for which the licence is being issued and shall be produced for inspection as and when required by an Insecticide Inspector, licensing officer or any other officer authorised by the Government in this regard.
- Any change in the name of the expert staff, named in the licence, shall forthwith be reported to the licensing officer.
- The licensee shall scrupulously comply with each and every condition of registration of the insecticide(s), failing which the licensee is liable to be cancelled.
- No insecticide shall be sold or exhibited for sale or distributed or issued for use in commercial pest control operations except in packages approved by the Registration Committee from time to time.
- If the licensee wants to manufacture / sell, stock or exhibit for sale or distribute / stock and use for commercial pest control operations, any additional insecticide, he may apply to the licensing officer for addition in the licence for each such insecticide on payment of the prescribed fee.
- For pest control operations an application for the renewal of the licence shall be made as laid down in sub-rule (3A) of rule 10 of the Insecticides Rules, 1971.
- The licensee shall comply with the provisions of the Insecticides Act, 1968 and the rules made thereunder for the time being in force.
- The licence also authorizes the storage and stocking of insecticide(s) manufactured at the licensed premises, in the factory premises for sale by way of wholesale dealing by the licensee.
- The licensee shall maintain the record of date expired insecticides separately in the format as per Appendix A.
- The licensee shall maintain the record of sale / distribution of insecticides in the format as per Appendix B and shall submit monthly return to the Licensing Officer.
- The licensee shall maintain the stock register for technical and formulated products separately as per Appendix C1 and C2, respectively. (For manufacturer only)
- The licensee shall submit the monthly return for technical grade and formulated insecticides separately as per Appendix D1 and D2, respectively. (For manufacturer only)
- The licensee shall maintain a record of periodical medical examination of persons engaged in connection with insecticides as per Appendix E. (For manufacturer only)
- All the registers are to be kept under secured custody by the Licensee and shall be provided for scrutiny any time to the Insecticide Inspector/Licensing Officer or any other officer authorised

(PART SEC. 36)

भारत सरकार
भारत



उमापति मिश्र
Umapati Mishra
जन्म तिथि/ DOB: 28/04/1972
पुरुष / MALE



9569 8959 6177

आधार-आम आदमी का अधिकार

उमापति मिश्र

भारतीय प्रजासत्त पुरवान प्राधिकरण
भारत

पता:
आत्मज: श्री जपेन्द्र मिश्र, वार्ड 3
3, हाजीपुर, समेला, दरभंगा,
बिहार - 847121

Address:
S/O. Shree Japendra Mishra, ward 3
Hajipur, Samela, Darbhanga,
Bihar - 847121

9569 8959 6177

Aadhaar-Aam Admi ka Adhikar

उमापति मिश्र

ओम शांति माद बीज भंडार
उमापति मिश्र
प्रोपराइटर

आयकर विभाग
INCOME TAX DEPARTMENT



भारत सरकार
GOVT. OF INDIA

UMAPATI MISHRA

JAPENDRA MISHRA

28/04/1972

Permanent Account Number

BHDPM2893N

उमापति मिश्रा

Signature



07/10/2010